

# **INFORMATION BULLETIN**

**2020-21**

**FACULTY OF AGRICULTURE**



**AGRICULTURE UNIVERSITY JODHPUR**

**Jodhpur - 342304, Rajasthan**

**Publication No.: CoA/Jodh/05/2021**

**Compiled and Edited by**

**Dr. U. N. Shukla**

**Assistant Professor (Agronomy)**

**College of Agriculture, Jodhpur**

**Dr. Krishna Saharan**

**Assistant Professor (Microbiology)**

**College of Agriculture, Jodhpur**

**Published by**

**Dean and Faculty Chairman**

**Faculty of Agriculture**

**Agriculture University, Jodhpur**

**Jodhpur-342304, Rajasthan**



**Agriculture University, Jodhpur**  
**Jodhpur-342304, Rajasthan**



**Prof. B. R. Choudhary**  
**Vice-Chancellor**

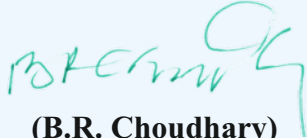
## *Foreword*

Education is the process of facilitating learning, or the acquisition of knowledge, skills, values, beliefs and habits. Particularly, agricultural education is the teaching of agriculture, natural resources and land management. At higher levels, agricultural education is primarily undertaken to prepare students for employment in the agricultural sector by imparting quality education and skill development. Keeping in view of above facts and serving to the farming community of the Western Rajasthan, Government of Rajasthan established Agriculture University, Jodhpur under Act No. 21 of 2013 for the development of agricultural sciences with objective to achieve excellence in the field of teaching, research and extension.

In view of providing better education to the students, Agriculture University, Jodhpur has adopted the course curriculum of UG Programme based on ICAR-Vth Dean's Committee recommendations. In light of this, lots of rules and regulations are required to apply for achieving excellency in the academics. Information Bulletin has been designed and developed for Faculty of Agriculture which act as an umbrella of rules and regulations of UG Programme having all framed sections and conditions to implement with its suggestive guidelines. Its revised and updated information contained all relevant informations of Degree programme including rules and regulations pertaining to the code and conducts of students of the college.

I am sure that Information Bulletin has cover all aspects dealing in the academics and will be helpful to the students. I also believe that this information bulletin will also be worthwhile to the faculty members in understanding the rules and regulations and their smooth applications. I congratulates, Dr. U.N. Shukla, Asstt. Prof. (Agronomy) and Dr. Krishna Saharan, Asstt. Prof. (Microbiology) for their sincere efforts in bringing out this precious publication and putting all relevant information at one place in very lucid manner.

**Date : 15<sup>th</sup> August 2021**  
**Place: Jodhpur**

  
**(B.R. Choudhary)**



**Agriculture University, Jodhpur**  
**Jodhpur-342304, Rajasthan**



**PROF. B. S. BHIMAWAT**  
**Dean & Faculty Chairman**

## ***MESSAGE***

I take this privilege to write the message for Information Bulletin of UG Programme, Faculty of Agriculture, Agriculture University, Jodhpur. The authors have collected and compiled all relevant information's which are desired during implementation and application of rules and regulations in the academic. This Information Bulletin is most useful document to address all kinds of queries raised by faculty as well as students. Similarly, this document will also be useful for efficient calibration of academic activities during study programme of students. I acknowledge my deep gratitude and respect to Prof. B.R. Choudhary, Hon'ble Vice Chancellor, Agriculture University, Jodhpur for inspiration and encouragement to prepare this bulletin in a very beautiful manner. I also extend my deep gratitude to Dr. U.N. Shukla, Asstt. Prof. (Agronomy) and Dr. Krishna Saharan, Asstt. Prof. (Microbiology) for their sincere efforts and commendable job to bringing out all relevant information and put together as and when desired in the bulletin. I am sure that this publication would prove very useful for the students as well as faculty of Agriculture University, Jodhpur to understand and applications of rules and regulation when it desired.

**Date : 15<sup>th</sup> August 2021**

**Place: Jodhpur**

**(B.S. Bhimawat)**

## **PREFACE**

This Information Bulletin includes information pertaining to the mode of admission, fee structure, degree programme, indiscipline, ragging regulation, unfair means, hostel admission, conduct rules, awards, scholarship and fellowship, attendance rules, reservation policy and rules of inter-collegiate transfer etc. This document is very important from the point of view of streamlining the process of undergraduate studies and to avoid confusion. Therefore, it will prove useful to the students, teachers and administrators.

We also express deep sense of gratitude to Prof. B. R. Choudhary, Hon'ble Vice-Chancellor, Agriculture University, Jodhpur for his keen interest and support for this document. We also feel pleasures to give heartfelt thanks to Prof. B.S. Bhimawat, Dean and Faculty Chairman, College of Agriculture, Jodhpur for providing technical support and valuable guidance throughout the development of manuscript. We also express gratitude and thanks to all the Heads/Incharges of Departments of the Agriculture University, Jodhpur for their co-operation and assistance in preparation of Information Bulletin of UG Programme.

Date: 15<sup>th</sup> August, 2021

**Uma Nath Shukla  
Krishna Saharan**

## CONTENTS

No.	Particulars	Page No.
1.	Agriculture University, Jodhpur: At a glance Faculty of Agriculture: Degree Programme and Colleges (i) College of Agriculture, Jodhpur (ii) College of Agriculture, Sumerpur (iii) College of Agriculture, Nagaur (iv) College of Agriculture, Baytu, Barmer	1-12
2.	Admission 2.1 General Information and Admission Restrictions 2.2 Admission of Foreign Students 2.3 General Admission Procedure 2.4 Reservation and Concessions 2.5 Admission of Continuing Students 2.6 Minimum Requirements for Admission 2.7 Preparation of Merit List 2.8 Registration Numbers	13-17
3.	Fees and Deposits	18-22
4.	Degree Programme Under-Graduate Programme [B.Sc. (Hons.) Agriculture]	23-36
5.	Indiscipline	37-46
6.	Regulations Regarding Ragging	47-61
7.	Unfair Means	62-68
8.	Hostel Admission and Conduct Rules	69-71
9.	Awards, Scholarship and Fellowship	72-73
10.	Rules of Attendance	74-75
11.	Reservation Policy	76
12.	Inter College Transfer	77
13.	Authority to Interpret the Rules	78
14.	Annexure- (i) Faculty, College of Agriculture, Jodhpur (ii) Faculty, College of Agriculture, Sumerpur (iii) Faculty, College of Agriculture, Nagaur (iv) Faculty, College of Agriculture, Batyту, Barmer (v) Abbreviations (vi) Affidavit by Students (vii) Affidavit by Parents/Guardian (viii) Application for registration (ix) Application form for hostel admission (x) Application form for see answer book (xi) Telephone number of Designated Authority	79-89

# 1. AGRICULTURE UNIVERSITY JODHPUR AT A GLANCE

## Introduction

Agriculture University, Jodhpur was established on 14<sup>th</sup> September, 2013 by Government of Rajasthan under Agriculture University, Jodhpur Act 21 of 2013 to focus on holistic development of arid and semi-arid regions of the state covering 6 districts (Jodhpur, Barmer, Nagaur, Pali, Jalore and Sirohi), constituting 28% of total geographical area which is sustaining 20.8% human and 28.4% animal population of the state. The districts under jurisdiction of the university cover 3 agro climatic zones of the state. These are Arid Western Plain Zone Ia (Jodhpur and Barmer districts), Transitional plain of Luni Basin Zone IIb (Jalore, Pali, and Sirohi districts) and part of Transitional Plain of Inland Drainage Zone IIa (Nagaur district). The university has four colleges and two faculties in Dairy Technology and Agriculture Engineering to produce highly competent educated human resources in agriculture and allied sciences. Besides these, two Agricultural Research Stations (ARS), one each in zone Ia & IIb and three Agricultural Research Sub Stations (ARSS), one in each zone to prepare, plan and perform highly need based research in this acute water scarce but naturally rich bio-diversified zone of the country. The third most important part in tri-pillar (Teaching, Research & Extension) of agricultural development, is the Extension i.e. transfer of technologies for reaching the doorsteps of the farming community by six Krishi Vigyan Kendras (KVKs), two in Nagaur district and 1 each in Jodhpur, Barmer, Jalore and Sirohi districts under the umbrella of the University. The different units of teaching, research and extension are coordinating systematically by the Headquarter situated at Jodhpur.

## Objectives

- ✓ Imparting high quality modern education and scientific research in the field of agriculture and its allied sciences
- ✓ To reach advancement in learning and conducting research, particularly in agriculture and other allied branches to increase quality, quantity and productivity of prominent crops cultivated in the jurisdiction area
- ✓ To undertake extension education of such sciences/technologies especially focused for rural people of the state engaged in agricultural activities
- ✓ To serve the society by satisfying the increasing demand for excellence in agricultural education, research and extension in the region and
- ✓ Taking the initiatives in innovation and creativity in the different fields of agriculture to keep up with the holistic development of the region.

The university has a Directorate of Research with required infrastructure for doing research on various aspects both at headquarter and at different research stations. A number of research projects funded from ICAR and other agencies in the university are in operation wherein postgraduate students also participate/involve by taking up their research problems.

The Directorate of Extension Education is another important component of the university responsible for the development of extension education processes and transfer of technology to the stake holders. Farm advisory service, organization of field days, Farmers fair, various trainings etc. through a number of Krishi Vigyan Kendras are some of the major activities of the Directorate.

Keeping in view, the above academic programmes, the university has created a Directorate of Students Welfare with the aim to plan and organize the co-curricular activities for the benefit of students at the University and College level. The main objectives of the Directorate are to coordinate different activities of NSS, Sports, Literary, Cultural, Placement and Counseling etc. to facilitate the overall personality development amongst the young students of the university to groom them as good citizens of the India. The Directorate is also supervising the Student's Union activities to allow them to work in a democratic way to solve the genuine problems of students and to bridge the gap between the students and university administration.

The office of the **Controller of Examinations** is responsible for conducting all kind of examinations pertaining to University and timely declaration of the results. Entrance Examination such as JET/Pre-PG/Ph. D. (Agriculture) are also conducted by this office, as and when Govt. of Rajasthan entrusts this responsibility to the University, for admitting the students to specific Undergraduate, Postgraduate and Doctoral programme in Agricultural Universities in the State of Rajasthan.

### **Present Status**

The University is making all efforts for achieving its goals and objectives. It has three academic institutions. Colleges of Agriculture are situated one each at Jodhpur, Sumrpur (Pali) and Nagaur. The jurisdictional area of the University covers 03 agro-climatic zones viz. Arid Western Plain Zone (Ia), Transitional Plain of Luni Basin (IIb) and part of Transitional Plain of Inland Drainage (IIa) of the State of Rajasthan, through, 02 agricultural research stations and 03 agricultural research sub-stations. The University also disseminates the latest technological interventions in the field of Agriculture and its allied subjects in 06 districts through 06 Krishi Vigyan Kendras. The University is also guiding and aiding extension machinery of the State Department of Agriculture and Allied Departments for overall development of the State, in particular and the country in general. The University has following units for education, research and extension education.

#### **(A) Colleges/institutes**

- |   |   |                     |
|---|---|---------------------|
| 1. College of Agriculture, Jodhpur        | - | Established in 2012 |
| 2. College of Agriculture, Sumerpur, Pali | - | Established in 2012 |



- |   |   |                     |
|---|---|---------------------|
| 3. College of Agriculture, Nagaur         | - | Established in 2015 |
| 4. College of Agriculture, Baytu (Barmer) | - | Established in 2021 |
| 5. Faculty of Agriculture Engineering     | - | Established in 2020 |
| 6. Faculty of Dairy Technology            | - | Established in 2020 |

**(B) Agricultural Research Stations/Sub-Stations**

- |  |   |                     |
|--|---|---------------------|
| 1. Agricultural Research Station, Mandor (Jodhpur)     | - | Established in 1983 |
| 2. Agricultural Research Station, Keshwana (Jalore)    | - | Established in 1989 |
| 3. Agricultural Research Sub-Station, Sumerpur (Pali)  | - | Established in 1972 |
| 4. Agricultural Research Sub-Station, Nagaur           | - | Established in 1993 |
| 5. Agricultural Research Sub-Station, Samdari (Barmer) | - | Established in 1998 |

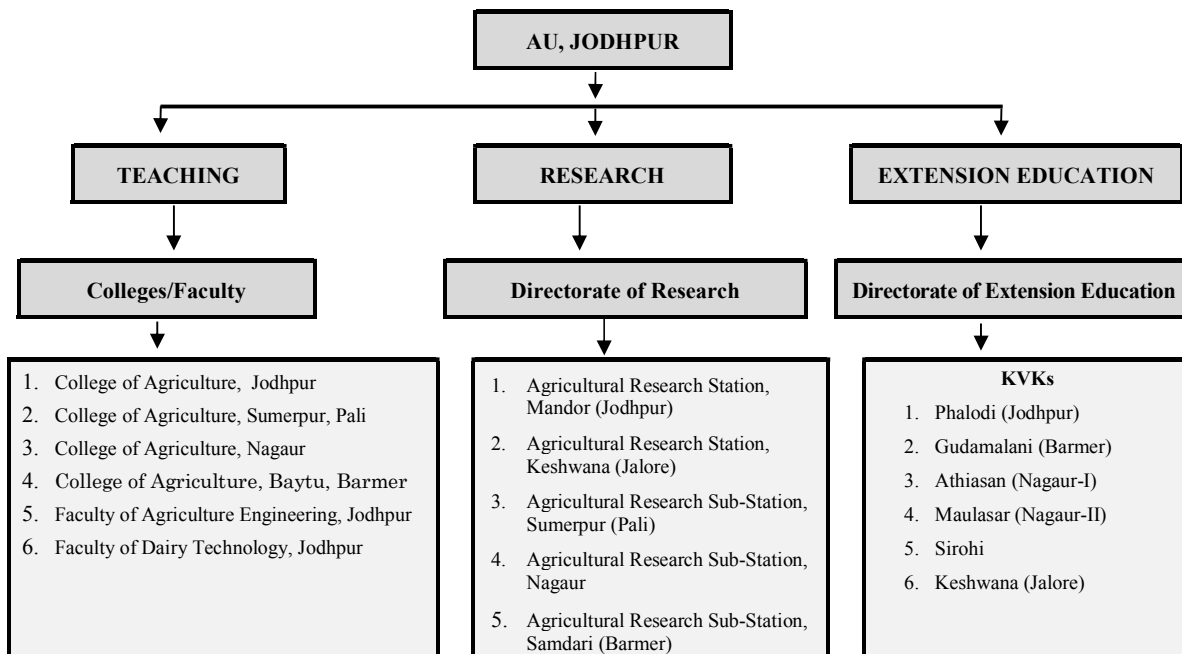
**(C) Krishi Vigyan Kendras**

- |  |   |                     |
|--|---|---------------------|
| 1. Krishi Vigyan Kendra, Phalodi (Jodhpur)   | - | Established in 2012 |
| 2. Krishi Vigyan Kendra, Gudamalani (Barmer) | - | Established in 2012 |
| 3. Krishi Vigyan Kendra, Athiasan (Nagaur)   | - | Established in 2012 |
| 4. Krishi Vigyan Kendra, Maulasar (Nagaur)   | - | Established in 1992 |
| 5. Krishi Vigyan Kendra, Sirohi              | - | Established in 1989 |
| 6. Krishi Vigyan Kendra, Keshwana (Jalore)   | - | Established in 1985 |

Agriculture University, Jodhpur has three pillars namely teaching, research and extension education which serve to fulfill the mandates as the Agricultural University of the state of Rajasthan. The university has provides quality education and also imparting skills oriented education among the students of UG, PG and Ph.D. programmes through personal, intellectual and cultural development. Moreover, the University offers undergraduate and post graduate instructions in various fields of agriculture and allied branches.

**The Organizational Structure of the University**

The overall administration of the university is governed by the Vice-Chancellor, in association with Registrar and Comptroller. The mandatory activities of teaching, research and extension are carried out through the following institutional setup. Besides, there are units like Directorate of Research, Directorate of Extension Education, Estate Office, office of the Controller of Examinations, Directorate of Student Welfare, an Office of the Controller of Examinations to facilitate university functioning.



The University award following degrees at Under Graduate, Post Graduate and Ph.D. levels in the branches of Agricultural Science.

A. UNDERGRADUATE	B. POST GRADUATE	C. Ph. D. PROGRAMME
<ul style="list-style-type: none"> <li>• B.Sc. (Hons.) Ag.</li> <li>• B. Tech. (Agriculture Engineering)</li> <li>• B.Tech. (Dairy Technology)</li> </ul>	<p><b>M.Sc. (Ag.)</b></p> <ul style="list-style-type: none"> <li>• Agronomy</li> <li>• Horticulture</li> <li>• Genetics &amp; Plant Breeding</li> <li>• Plant Pathology</li> <li>• Extension Education</li> <li>• Entomology</li> </ul> <p><b>M.Sc.</b></p> <ul style="list-style-type: none"> <li>• Food Science and Technology</li> </ul>	<ul style="list-style-type: none"> <li>• Agronomy</li> <li>• Horticulture</li> <li>• Genetics &amp; Plant Breeding</li> </ul>

### Faculty of Agriculture

Agriculture University, Jodhpur aims to impart quality science and technical education for the development of well-trained human resource in various sectors of agriculture through its faculties (Agriculture and Science & Technology) for ultimate use in the country, abroad and the

state of Rajasthan in particular. The Degrees offered in agricultural and allied subjects at University have been declared professional by Indian Council of Agriculture Research, New Delhi.

The Faculty of Agriculture, Agriculture University, Jodhpur offers various degree programmes at its four campuses: Jodhpur, Sumerpur (Pali), Nagaur and Baytu (Barmer). The details of programmes along with intake capacity are given below:

COLLEGE	DEGREE	SUBJECT	INTAKE CAPACITY	YEAR OF START
College of Agriculture, Jodhpur	B.Sc. (Hons.) Ag.	All compulsory as per V <sup>th</sup> Dean's recommendation	60	2012
	M.Sc. (Ag.)	Agronomy, Horticulture, Genetics & Plant Breeding, Plant Pathology, Entomology, Extension Education	24 (4 in each Department)	2016
	Ph. D. (Ag.)	Agronomy, Horticulture, Genetics & Plant Breeding	6 + 3* (2 in each Department)	2018
College of Agriculture, Sumerpur (Pali)	B.Sc. (Hons.) Ag.	All compulsory as per V <sup>th</sup> Dean's recommendation	60	2012
College of Agriculture, Nagaur	B.Sc. (Ag.) Hons.	All compulsory as per V <sup>th</sup> Dean's recommendation	60	2015
	M.Sc.	Food Science and Technology	2	2018
College of Agriculture, Baytu, Barmer	B.Sc. (Ag.) Hons.	All compulsory as per V <sup>th</sup> Dean's recommendation	60	2021

\* In-service seat, each in Department of Agronomy, Horticulture, Genetics & Plant Breeding, if available

### Constituent and Affiliated Colleges of the University: An Overview

Brief information about constituent colleges is given below:

#### A. Constituent Colleges

##### (i) College of Agriculture, Jodhpur

Earlier, College of Agriculture, Jodhpur was a constituent college of SKRAU, Bikaner and came in to continuation in the year of 2012. Later, with the bifurcation of SKRAU, Bikaner, two new Agricultural University namely Agriculture University, Jodhpur and SKNAU, Jobner came

into existence in September, 2013 as an entity of state government. After that, this college became constituent part of Agriculture University, Jodhpur. The establishment of College of Agriculture was an important milestone in the history of Jodhpur. It has exalted into a premier agricultural institution and stands a monument of hard work and dedication that has been inscribed esteem from all corners of India. This noble institute has serve to the students of Rajasthan, particularly for Western Rajasthan.

College is located in the out skirt of Jodhpur city *i.e.* in-front of Mandor Railway Station on Nagaur Road and spreads over an area of 80 ha comprising administrative building, instructional farms and various departments of the college, which are as under:

S. No.	Department	M.Sc. (Ag.)		Ph.D.	
		No. of seats	Year of start	No. of seats	Year of Start
1.	Department of Agronomy	4	2016	2+1*	2018
2.	Department of Horticulture	4	2016	2+1*	2018
3.	Department of Genetics & Plant Breeding	4	2016	2+1*	2018
4.	Department of Plant Pathology	4	2018	-	-
5.	Department of Entomology	4	2019	-	-
6.	Department of Extension Education	4	2019	-	-

\* In-service seat, each in Department of Agronomy, Horticulture, Genetics & Plant Breeding, if available

Of these 6 Departments, 3 impart formal Post Graduate education up to Ph.D. and remaining 3 imparting only M.Sc. (Ag.) education. All the Departments are having well equipped UG and PG Laboratories for practical classes. In addition to this, specific laboratories like Bio-control Lab, Integrated Pest Management Lab, Postharvest Technology Lab, Tissue Culture Lab, Mushroom Lab, Soil and Water Analysis Lab, Agro-Meteorological Observatory, Seed Technology Lab, Phyto-Sanitary Lab etc. are in operation. These laboratories are well-equipped with sophisticated instruments.

➤ For practical education, the college has four well developed Instructional Farms

1. Agronomy
2. Horticulture
3. Genetics and Plant Breeding
4. Seed Production

- Instructional Farms spread over 20 ha are well–equipped with all facilities for ripening and cold storage along with modern implements for agriculture.
- Hi-tech Horticulture unit has three naturally ventilated and one fully controlled poly-house for protected cultivation of vegetables and flowers.
- Seed Production Programmes in peralmillet, cumin and mungbean are being in functionally raised every year.

The college library has over 6200 books and many national and international journal including magazines and bulletins. The University has recently got access of CeRA facility. The digitalization of library is in the way and hope so complete during this year. Even though, online/digital access of books is made available through student and faculty login. Students are also provided with internet facilities. The hostel facilities for Girl's and Boy's are under construction. The World Bank funded and ICAR sponsored project National Agricultural Higher Education Project (NAHEP) are being successfully run in the college. Furthermore, four smart classrooms fully equipped with hi-tech teaching and also having the facilities of recording lecture in audio-visual format.

The college has its own games and sports facilities and provides easy access to students to variety of games and sports such as cricket, volleyball, football, badminton, tennis etc. Many students have shown their excellence at the state and national level tournaments. All the students enrolled in the college become members of Young Farmers' Association, which encourages students to instill youth leadership, awareness and consciousness towards social issues having relevance to the farming community.

Canteen and Workshop are located in the campus. The college has modern AC Auditorium and many Conference Halls with modern AV-Aid facilities. The college also runs its bus for the students to enable them to learn off campus activities carried out by the farmer. It also has a placement cell working in collaboration with the placement cell of Students Welfare Officer of the University. The college has taken initiative in the formation of Alumni Association.

### **Teaching**

The college imparts teaching in basic as well as scientific skills with a view to prepare a student for a career directly and indirectly concerned with the upliftment of rural people.

### **Extension**

The Faculty of College offers Extension opportunities to undergraduate and post graduate students to acquaint themselves with problems of farmers and communicate technological skills to farming community as a part of the curriculum.

**Infrastructure**

The college building is well constructed and equipped with laboratories, common hall, examination hall, library etc.

**College Hostels**

The hostel for Girls and Boys are under construction.

**Library**

The library is organized on modern lines with open shelf system having sufficient books. There is common reading hall, reading room for news-papers and magazines. The CeRA facility is also available for study purposes.

**Administrative & Departments building**

The administrative building is an impressive building which houses offices of the Dean, Finance, Establishment, Student Section and Placement cell.

**Computer Centre**

Computer facilities exist at the campus for the benefit of students and staff. In addition, there is a well-equipped computer lab with internet facility for imparting training to students.

**Instructional and Research Farms**

The college has well developed research farms for agriculture and horticulture production. The instructional farm of 20 hectares serves as unit for crop production, practical training to students and research programmes.

**Games & Sports**

The college has a track for athletics and an indoor stadium for badminton and Table Tennis having multi-gym facility. Cement paved and night lit basketball and volleyball are special attractions of the college.

**NSS**

Every student takes part in NSS for two academic sessions and passing of it satisfactorily as a requirement for undergraduate degree programmes.

**Bus Facility**

College bus transport students from the college to their experimental sites, farm & KVKs visits as and when required.

## **(ii) College of Agriculture, Sumerpur (Pali)**

The college is located at Sumerpur, about 3 km from Sumerpur city on Jawai bandh road. The College has instructional and research laboratories, class rooms and a library. The laboratories are well-equipped.

### **Teaching**

The College imparts undergraduate teaching in the field of agriculture to prepare students for a career concerned with the uplift of rural life. For strengthening the teaching of undergraduate students, the faculties of teaching, research and extension at University level have been integrated.

### **Extension**

The faculty of college offers Extension opportunities to undergraduate students to acquaint themselves with problems of farmers and communicate technological skills to farming community as a part of the curriculum.

### **Library**

The college has an excellent library with sufficient books. There is common reading hall, reading room for news-papers and magazines.

### **NSS/Physical Education**

Facilities for NSS/physical education are available. A student is expected to take active part in any one of these programmes which is also a requirement for undergraduate degree programme.

### **Hostel**

The college has one girl's hostel with a capacity of 20 rooms. Rooms are provided with furniture, fan and domestic power line. Television, Internet facilities, water coolers, indoor games and mess facilities are also available in the hostel.

### **Administrative & Departments building**

The administrative building is an impressive building which houses offices of the Dean, Finance, Establishment, Student Section and placement cell.

### **Bus Facility**

College bus transport students from the college to their experimental sites, farm & KVKs visits as and when required.

### **Computer Cell**

Computer facility exists in the college for the benefit of students and staff. In addition there is well equipped computer lab for imparting training to students. Internet facility is also being installed in each room of the faculty.

### **Instructional and Research Farm**

The College has a farm of 30 hectares which serves as unit of practical training of students and research programmes. The farm facilities includes tractor and other farm implements, irrigation facilities *viz*; sprinkler set, drip irrigation system and one water reservoir are also available on the farm.

### **Games & Sports**

The college has a track for athletics and an indoor stadium for badminton and having multigym facility. Cement paved and night lit basketball and volleyball are special attractions of the college. The college has well developed football and cricket grounds.

### **(iii) College of Agriculture, Nagaur**

College of Agriculture, Nagaur came into existence on August 21, 2015 as the third constituent College of Agriculture University, Jodhpur. It is situated on state highway 5 km away from city.

### **Infrastructure**

The college building is well constructed and laboratories equipped in the advance instruments.

### **Teaching**

The college imparts undergraduate teaching to the students in the field of agriculture for their career concerned. Teaching is being carried out by the college faculty, guest faculty and faculties from other unit of Agriculture University, Jodhpur. The college is gradually acquiring requisite facilities essential for effective teaching learning process.

### **Bus Facility**

College bus transport students from the college to their experimental sites, farm & KVKs visits as and when required.

### **Lab Facility**

The college has been equipped with UG Laboratory.



#### **(iv) College of Agriculture, Baytu (Barmer)**

The College of Agriculture was established in 2021 at Baytu (Barmer) and about 1.0 km away from railway station on Kanod Road. Presently, the college is running in the building of SDO Office at Baytu (Barmer).

**Teaching:** College imparts undergraduate teaching in the field of agriculture to prepare students for a career concerned with the upliftment of rural life. For strengthening the teaching of undergraduate students, the faculties of teaching, research and extension at University level have been integrated.

#### **Extension**

The faculties of college have conducted various extension oriented activity in the college to UG students with aim to acquaint themselves with problems of farmers and communicate technological skills to farming community as a part of the curriculum.

#### **NSS/Physical Education**

As it is newly establish college, therefore, exploration of NSS activity has to be in progress. Although, campus cleanliness and important activity under NSS are being conducted as part of academic. However, Physical education are also being monitored by faculty having exposure of game and sports.

#### **Administrative & Departments building**

This facility will be created very soon on the sanctioned land.

#### **Computer Cell**

As part of academic acceleration, this facility will be created very soon in the college.

#### **Instructional and Research Farm**

The college has been allotted with about 30 hectare land at *Batadu* village.

### **B. Affiliated College**

#### **(i) Mayurakshi College of Agriculture, Jodhpur**

Mayurakshi College of Agriculture, Jodhpur is being established in 2020-21. It is constituent unit of Mayurakshi Shiksha Avam Vikas Sansthan which is located near Mandalnath Circle, Main Mathania Road, Jodhpur. In pursuance to the TNOC issued by the Commissionerate of Agriculture Pant Krishi Bhawan, Jaipur and subsequently affiliated to the Agriculture University

Jodhpur, B.Sc (Hons.) Agriculture four year degree programme has been commenced from the academic year 2020-21 continuously. Admission for sixty allotted seats has been done through JET examination every year.

The college is headed by the Principal-Prof. R.P. Jangir, Former Director Research, SKRAU, Bikaner, Dr. R.S. Chawra, Retd Prof. Soil Science & Agriculture Chemistry and Former Dean, Students Welfare, Agriculture University, Jodhpur is working as the Vice Principal of the college.

As per norms of Fifth Dean's Committee Report of the ICAR, New Delhi, sufficient land area (30 ha) is available for college building including office of Head, faculty rooms, lecture halls, laboratories, auditorium, library, committee room, playgrounds, common utility room for clerical/technical staff, filed/lab stores, hostel, hostels (girls & boys) including mess, gym/indoor, leading room, warden room, store etc., canteen, wash room (with toilet and urinary facilities), jeep/staff bus, pickup van, tractor, drinking water facilities, instructional farm (20 ha) and horticultural nursery.

## **2. ADMISSION**

### **2.1 GENERAL INFORMATION**

- 2.1.1** Admission to B.Sc. (Hons.) Agriculture programme is done through merit of competitive examinations [JET and ICAR-AIEEA (UG)] for which applications are invited by the JET Coordinating University for Rajasthan Domicile students and ICAR-NTA for all India students getting admission through ICAR quota, and notifications for the same are put on the respective Institutional Websites, Newspapers and displays on the Institutional Notice Boards.
- 2.1.2** Normally the academic session commenced from July of every year.
- 2.1.3** Students whose cases of unfair means in the examinations are pending with university can be provisionally admitted to the same class provided that, the results committee imposes the penalty of cancelling more than the present examination; the provisional admission will stand cancelled.
- 2.1.4** No student shall be entitled to join more than one programme of studies concurrently.
- 2.1.5** New admissions at the entrance level of any programme are done at the beginning of each academic session only.
- 2.1.6** Admission cannot be claimed by any candidate as a matter of right.
- 2.1.7** Failures from other institutions shall not be allowed transfer.
- 2.1.8** Applicants who suppress or give wrong information/fact or put forged signature of the parents in the application forms or attach false certificate will forfeit their admission in addition to any other punishment which may be given to them.
- 2.1.9** Detention of candidate due to shortage of attendance at U.G. level will not be treated as failure for the purpose of re-admission in the institution except for B.Sc. (Hons.) Ag. Pt-I where a student if detained due to shortage of attendance shall have to take fresh admission through JET examination.
- 2.1.10** Physically handicapped candidates who apply under reserved quota shall be considered for that category only even if they are eligible for admission in general quota.
- 2.1.11** The admission of the students who are placed on waiting and/or are nominated by any agency will be done on the promise that the students will be able to complete 75% of the attendance requirement and course contents, otherwise the admission will be denied. No back-log will be carried out to the next examination and the students will have to pass the entrance test afresh to be eligible for admission.

### **ADMISSION RESTRICTIONS**

- 2.1.12** The candidate against whom a FIR has been lodged by the Board/University or any of the constituent Colleges/Schools shall not be eligible for admission as a regular candidate in any constituent college of the University.

- 2.1.13** Any person, who has been convicted of a criminal offence or has been released on bail in connection with criminal offence and against whom the case is pending in a court of law, shall not be eligible for admission as a regular student in any constituent college of the University.
- 2.1.14** Any candidate who has indulged in misbehaviour with his/her teachers or with any authority/staff of the University shall be debarred from seeking admission in any of the constituent college of the University.

## **2.2 ADMISSION OF FOREIGN STUDENTS**

- 2.2.1** Foreign students are normally admitted under the category of ICAR nominee or through a bilateral arrangement with the University, if any.
- 2.2.2** No self financing foreign student will be given admission. They shall be supported either by Govt. of India, International Organization and/or their respective Government and approved by Govt. of India (ICAR, Department of Agriculture).
- 2.2.3** Foreign students must have a valid passport and visa before they can be given admission.
- 2.2.4** They must get themselves registered with the police (C.I.D.) within a fortnight of their arrival at the campus.
- 2.2.5** They should also register with the Foreign Students Advisor of the University.
- 2.2.6** All foreign students must get themselves medically checked by the nearest Civil Surgeon/ Surgeon/Supdt. of District Hospital at their own expenses and the certificate in a particular Performa available from the concerned college be submitted before they can be admitted.
- 2.2.7** All foreign students (fresh or returning from abroad) must get themselves screened for the AIDS (Acquired Immuno Deficiency Syndrome) at their own cost and submit screening certificate from an authorized Medical Officer before they can be considered for admission to any class.
- 2.2.8** If the student is found unfit due to any disease other than AIDS, he/she shall be declared temporarily unfit and can continue studies subject to University regulations. A student with confirmed AIDS disease will have to return to his/her country.
- 2.2.9** A foreign student sponsored through ICAR will be required to pay institutional fee as per norms besides the normal fees.

## **2.3 GENERAL ADMISSION PROCEDURE**

- 2.3.1** Admission to B.Sc. (Hons.) Agriculture is made through a competitive entrance examination (JET) organized by any one of the SAUs in the State as decided by Govt. of Rajasthan. As per the quota of ICAR i.e. 15 per cent seats are reserved in total sanctioned seats of the University and fill only by ICAR-AIEEA (UG) conducted by ICAR through National Testing Agency (NTA).
- 2.3.2** The new applicants shall attach attested copies of the following certificates with the application form:

- (i) Mark sheet/Transcript card of the last qualifying examination.
- (ii) Transfer certificate from the Head of the institution last attended.
- (iii) Character certificate from the Head of the institution last attended.
- (iv) Other relevant documents necessary for claiming reservation, concessions, exemption, experience etc. as required in the application form.
- (v) A student migrating from other Universities will submit a migration certificate in original after final confirmation of admission.
- (vi) Bonafide domicile certificate, Wards of employees of other State Governments/ State Universities/Central Government but posted in Rajasthan, shall have to produce a certificate from the Head of the Office/Institute to consider his/her domicile status.
- (vii) Physical Fitness Certificate from Registered Medical officer/ practitioner.
- (viii) Employer's certificate for wards of Government employees.

**2.3.3** The application received incomplete in any respect will not be considered.

**2.3.4** The admitted students will have to submit the original certificates/documents for verification on their joining the institution which may be returned only after two months of submission.

**2.3.5** Admission of in-service candidate of Agriculture University, Jodhpur will be done according to the existing rules of the University.

## **2.4 RESERVATION AND CONCESSIONS**

There are seats reserved for SC, ST, OBC, EWS, MBC, and Physically Handicapped/Disabled persons in B. Sc. (Hons.) Agriculture programme as per Govt. of Rajasthan policy. The details of these are provided in the respective application forms.

## **2.5 ADMISSION OF CONTINUING STUDENTS**

**2.5.1** Students will be required to submit an application for admission to subsequent semester / class on or before schedule date.

**2.5.2** Students whose cases of unfair means in examination are pending with the university can provisionally be admitted to the same class provided that if the result committee impose the penalty of cancelling more than the present examination, the provisional admission will stand cancelled.

**2.5.3** Migration of students from other universities in the middle of a programme at either U.G. or P.G. level is not permitted.

**2.5.4** The students admitted to a programme shall have to personally register in that programme at the college as per schedule notified.

## **2.6 MINIMUM REQUIREMENTS FOR ADMISSION**

### **2.6.1 B.Sc. (Hons.) Agriculture**

The admissions to B. Sc. (Hons.) Ag. Programme is done through Joint Entrance Test (JET) conducted either by any one of the SAUs of Rajasthan (SKRAU, Bikaner/MPUAT, Udaipur/SKNAU, Jobner/AU, Jodhpur/AU, Kota) at the time and place notified by the JET-Coordinating University. The minimum eligibility for a candidate to appear in JET is that the candidate must have passed the Senior Secondary (10+2) examination conducted by the Board of Secondary Education Rajasthan, Ajmer or any other Statutory Board or any examination recognized equivalent to it. The candidate must have passed in any of the combination of mentioned subjects are eligible to appear in JET is PCM, PCMB, PCB, PCA, Agriculture stream etc. Also the candidate must have prescribed percentage of marks as notify and modify by JET from time to time. There is another gate way to get admission in B. Sc. (Hons.) Ag. Programme is ICAR-AIEEA (UG) and candidate must have passed in any of the combination of subject namely PCB, PCMB, PCM, Inter-Agriculture from any Indian recognized board of examination. However, the candidate from ICAR quota is 15 per cent of total sanctioned seat of University is made available for admission.

## **2.8 PREPARATION OF MERIT LIST**

### **2.8.1 B.Sc. (Hons.) Ag.**

2.8.1.1 A combined merit list for all the campuses will be prepared in order of merit for each category on the basis of aggregate marks obtained in the JET examination.

2.8.1.2 From the combined merit list, the JET organizing University has assigned the applicant to the various college of the Rajasthan offering agriculture programme on the basis of marks obtained and choice filled by the candidate. If the applicant refuses to join the college allotted, his/her admission shall be treated as cancelled.

2.8.1.3 No transfer of a student shall be permissible during first year.

**2.9 Registration Numbers:** Student in UG degree programme will be registered as per codes and components given below:

2.9.1 Year of admission: Full digits of year *i.e.* 2020

- 2.9.2 Level of Degree Programme (Single alphabet): ‘B’ for B.Sc. (Hons.), ‘M’ for M.Sc., ‘P’ for Ph.D.
- 2.9.3 Discipline for degree programme: Three alphabets for UG; Four alphabets for PG and Ph.D. programmes e.g. ‘AGR’ for Agriculture (UG programme), ‘AGRO’ for Department of Agronomy (for PG and Ph.D. programmes).
- 2.9.4 College code (Single alphabet): ‘J’ for CoA Jodhpur; ‘S’ for CoA Sumerpur, ‘N’ for CoA Nagaur, ‘B’ for Baytu (Barmer) and ‘M’ for Mayurakshi College of Agriculture, Jodhpur.
- 2.9.5 Serial No. for student: 001 to total no. of students (Three digit for UG and two digits for PG)
- 2.9.5 Finally, the registration number may be written as:

For UG: **2019BAGRJ001**

For PG: **2019MAGROJ01**

For Ph.D.: **2019PAGROJ01**

### 3. FEES AND DEPOSITS

The Fee structures for the various academic programmes will be effective from the academic session of 2020-21 as per University Order No. F./AUJ/Estt./BOM/2020/2269-76, Dated 25<sup>th</sup> July, 2020 and given below with the respective fee structures in the table:

#### A. FACULTY OF AGRICULTURE, JODHPUR/SUMERPUR/NAGAU

##### 1. UNIVERSITY FEE (IN RS.)

S. No.	Head	Fee per Semester (Rs.)		
		UG	M.Sc. Ag.	Ph.D.
1.	Registration fee	300	300	300
2.	Late Registration fee (per day)	165	170	170
3.	Tuition Fee	1650	3200	5000
4.	Laboratory Fee	1100	1300	1650
5.	Examination Fee	1500	1800 + (Additional Rs.600 per core course)	2800 + (Additional Rs.600 per core course)
6.	Fee toward travelling expenses for external examiner (Ph.D.) to be kept with <b>Dean</b> (at the time of thesis submission)	-	-	6000
7.	Thesis evaluation fee (at the time of thesis submission)	-	1500	3500
8.	Group Insurance	100	100	100
9.	NSS/Yoga/Scout	60	60	60
10.	Central Student Union	200	200	200

##### 2. GENERAL FEE (COLLEGE FEE)

S. No.	Head	Fee per Semester (Rs.)
1.	Games Fee	300
2.	Student Aid Fund	300
3.	Development Fee	650
4.	Student Association/Club/YFA (annual)	150
5.	I Card (Annual)	120
6.	College Magazine (annual)	275
7.	Computer Fee	400
8.	Open Access System (in Library)	150



9.	Reading Room	150
10.	Mid-term Test	225
11.	Cycle, Scooter, Bike stand	110
12.	On Farm/Field Training	150
13.	Book Bank Security (To be deposited one time in the programme and Refundable)	3000
14.	Caution Money (To be deposited one time in the programme and Refundable)	2500
<b>Total</b>		<b>32480</b>
15.	Payment Seat (Additional)	24000

### 3. OTHER FEE:

#### 3.1 Applicable for students of all the colleges of the University (fully transferable to University Fund) (irrespective of year of admission)

S. No.	Head	Amount (Rs.)
1.	Enrolment fee (at the time of admission)	250
	Eligibility Fee (at the time of admission)	250
2.	Prospectus Fee (at the time of admission)	1400
3.	Late Enrolment Fee	500
4.	Late Eligibility Fee	600
5.	Examination Late Fee (Per day for two weeks)	220 (After 2 weeks @ 350 per day will be applicable)
6.	Fee for Migration	550
	Duplicate Migration	3000
7.	P.D.C. Fee	550
	Duplicate P.D.C. Fee	2500
8.	Duplicate Marksheet Fee	1300
9.	Fee for Merit Certificate	Nil
	Duplicate Merit Certificate	1600
10.	Degree prior to convocation, if Completed	3000
11.	Transfer certificate	70
	Duplicate Transfer Certificate	200
12.	Fee for Degree in Absentia	2000
	Duplicate Degree	4000
13.	Transcript Fee (Per request)	2000 (500 per additional copy)
14.	Fee for Re-evaluation	850 per paper
15.	Fee for Scrutiny	200 per paper

16.	<b>Backlog Examination Fee for UG and Non-Core Courses of PG and Ph.D.</b>	
16.1	Backlog (regular)/Non-Core (Regular)	900 per paper
16.2	Backlog (Special)/Non-Core (Special)	2000 per paper
16.3	Improvement of OGPA (regular)	1100 per paper
16.4	Core Course Fee (regular) if exam is scheduled in the same semester	1600 per paper
16.5	Core Course Fee (Special) if exam is not scheduled in the same semester	3000 per paper
17.	<b>Verification of Documents at University Level of (Postal Charges Extra)</b>	
17.1	Past five academic sessions	500 per document
17.2	Beyond Past five academic sessions	1000 per document
17.3	Postal Charges (within Country/Abroad)	100 or actual charges whichever is higher

**3.2 Applicable for Students of all the Colleges of the University (fully Transferable to Directorate of Education)**

S. No.	Head	Amount (Rs.)
1.	Thesis evaluation (one time) (at the time of thesis submission)	M.Sc. (Ag.)-1500 Ph.D.-3500

**3.3 Applicable for Students of all the Colleges of the University (fully Transferable to DSW)**

S. No.	Head	Amount (Rs.)
1.	Group Insurance (Annual)	100
2.	Central Student Union Student Association/Club/YFA (annual)	200
3.	NSS/Yoga/Scout	60

**3.4 Applicable for Students of all the Colleges of the University (fully Transferable to Controller of Examination)**

S. No.	Head	Fee Per Semester		
		UG	PG	Ph.D.
1.	Examination Fee	1500	1800 + (Additional Rs.600 per core course)	2800 + (Additional Rs.600 per core course)

### 3.5. Hostel Fee (For Girls Students at CoA, Sumerpur per semester)

#### 3.5.1 Hostel Fee (University Fund)

Item/Work	Fee (Rs.)
Hostel Improvement (Per semester)	550
Common room (Per semester)	550
Utensils & furniture (Per semester)	330
Hostel security* (One time)	1650
<b>Total</b>	<b>3080</b>

\*Payable only once for the programme and to be refunded at the end of the programme

#### 3.5.2 Hostel Fee (Student Fund)

Item/Work	Fee (Rs.)	
	Single seated	Double seated
Hostel Admission fee per semester	330	330
Room rent		
1. Rs. 440/-per month for Single seated	2640	1680
2. Rs. 280/-per month for Double seated		
Electricity & water charges (Rs. 440/- per month)	2640	2640
Cooler charges / cooler (Rs. 330/- per month)*	2640	2640
<b>Total</b>	<b>8250</b>	<b>7290</b>

\*Optional for eight months from March to October

### 3.3. The Following Categories of Students are exempted from Paying Tuition Fee

- 3.3.1 Women students in undergraduate classes.
- 3.3.2 Students belonging to the Scheduled Caste, Scheduled Tribes & Other Backward Classes, MBC.
- 3.3.3. Children of non income tax paying employees of (a) State Government, (b) the Agriculture University, (c) High Court and its subordinate courts, (d) Panchayat Sammiti & Zila Parishad and (e) Central Government posted in Rajasthan (A student whose father is alive will not be considered as dependent upon any other person. In case however, the father is not alive brother could be considered his guardian).

3.3.4 Employees of this University/Govt. of Rajasthan who do not pay income tax.

**Note: Students claiming exemption in the above categories are required to submit necessary certificate from the competent authorities along with the admission form.**

3.3.5 (a) Ex-servicemen or their dependents who have been disabled permanently and have settled in Rajasthan and from the dependents living in Rajasthan of those killed as a results of hostilities on Indian borders/War.

(b) Children/Wives of those Armed Force/Border Security Force or Armed Police Personnel belonging to Rajasthan who were killed in action or rendered permanently disabled during the hostilities on Indian borders, will not be charged tuition fee and other fee excluding fees deposited in students fund. The concession will also be admissible to the personnel themselves who were rendered permanently disabled and now desire to prosecute studies in University colleges.

**Note: The above concession will be admissible to a student on production of “Entitlement Card” from the Record Office of the Armed Force or Police Authorities to the Head of the Institution.**

### **3.3.6 NECESSITIES**

- (i) Students claiming exemption in the above categories are required to submit necessary certificate from the competent authorities along with the admission form.
- (ii) The exemption will be withdrawn, if a student is detained for shortage of attendance or if he/she discontinues his/her studies or is found guilty of misbehaviour/misconduct or any criminal proceeding pending against him/her.
- (iii) Students are advised to preserve all fee receipts paid to college with care for subsequent reference.
- (iv) Fees once deposited will not be refunded. The Caution Money deposited by a student, if not claimed by him within one year of the ending of the session will lapse to the University.

## 4. DEGREE PROGRAMME

### UNDER GRADUATE PROGRAMME [B.Sc. (Hons.) Agriculture]

4.1 The students admitted to degree programme of Agriculture Faculty shall have to complete a fixed programme of study distributed during four academic sessions (years) comprising of eight semesters.

4.2 **Minimum/Maximum residential requirement for the programme:**

Residential Requirement	Semester
Minimum residential requirement	8 semesters
Maximum period for which a student can remain on the College roll	14 semesters

**Note:** In case a student does not complete his/her course work satisfactorily (5.0 out of 10.0) within the maximum prescribed period, he/she shall no longer be a student of the University. The respective Dean/Principal of the College shall drop him/her from the College roll.

4.2.1 Admission is incomplete without registration of required courses relevant to the degree programme. Hence, all students admitted must go through registration in person on the notified date and shall attend classes from the first day of the semester and the attendance shall be counted from the date of commencement of the semester.

4.2.2 The student failing to register for the course in a semester within the time allowed shall be deemed to have discontinued during that semester and his/her name shall be dropped from the rolls of the College.

### 4.3 Definitions

4.3.1 'Academic Year' or 'Academic Session' of the University shall ordinarily be between July to June and shall consist of two semesters.

4.3.2 'Semester' is an academic term of normally 20 weeks including examinations.

4.3.3 'Course' means a unit of instruction or a segment of a subject matter to be covered in a semester. Each course is assigned a specific number, title and credits.

4.3.4 'Credit hour' also written as 'Credits' implies that each credit hour will represent one hour of lecture or two to three hours of laboratory/field practical each week in a semester.

4.3.5 'Grade point' is a numerical number, which denotes students' performance in a course.

4.3.6 'Credit point' is the product of credit hours and grade point obtained by the student in a course.

4.3.7 ‘SGPA’ (Semester Grade Point Average) is the average of the credit points of a semester.

4.3.8 ‘OGPA’ is the overall cumulative grade point average obtained by the student in the courses taken in all the semesters completed by him/her in a degree programme.

$$\text{OGPA} = \frac{\text{Sum of (Grade point in each course} \times \text{Credit hours of that course)}}{\text{Sum of credit hours of each course}}$$

4.3.9 ‘Year’ means an academic session consisting of two semesters. For example, first year means the first academic session of the prescribed courses of a degree programme. Similarly, second year, third year and fourth year means second, third and fourth academic sessions, respectively.

#### 4.4 Examination

4.4.1 There shall be a main theory and/or practical examinations, conducted by the University at the end of each semester. The theory and practical examinations shall be of two and half; and three hours duration, respectively, except otherwise specified. One hourly Mid-Term examination is schedule in the middle of the each semester.

4.4.2 Weightage of all courses including theory and practical examinations shall be of 100 marks each irrespective of the nature of course *i.e.* credits assigned to theory and or practical.

Exam		Allotted Marks
<b>(1.) Courses with Theory and Practical</b>		
Theory	Mid-Term Exam	20
	External Exam	50
Practical		30
<b>(2.) Courses with only Theory</b>		
Theory	Mid-Term Exam	20
	External Exam	80
<b>(3.) Courses with only Practical:</b>		
External Practical		100

4.4.3 Sum of the marks obtained in theory and practical will be converted into ‘Grade Point’ (10 point scale) and then it will be multiplied with sum of the credit hours for theory and practical examinations.

4.4.4 The distribution of marks for the final practical examination shall be as under vide proceeding of Board of studies and recommendations of Fifth Deans Committee. (COE office order No. F.3/Exam/COE/AU/JDP/2017/403-405 Dated 25.11.2017)

Maximum Marks (30)		Distribution
(a) Practical exercises	i. Major exercise	10
	ii. Minor exercise	5
	iii. Spotting/identification/Comments/ Diagram etc.	5
(b) Practical record and assignment		5
(c) Viva voce		5

4.4.5 **Passing requirement:** The grading shall be done on a 10 point scale derived from dividing the percentage of marks obtained by 10.00. The minimum grade point for passing a course would be 4.00 out of 10.00 and for the degree 5.00 out of 10.00. When a course has theory as well as practical, the student is required to pass in theory and practical separately.

Degree	Percentage of Marks Obtained	Conversion into Points
B.Sc. (Hons.) Ag.	100	10 Points
	90 to <100	9 to < 10
	80 to <90	8 to < 9
	70 to <80	7 to < 8
	60 to <70	6 to < 7
	50 to <60	5 to < 6
	40 to <50	4 to < 5
	<40 (Fail)	<4 (Fail)
	For Example	80.76
	43.60	4.36

- 4.4.5.1 Those undergraduate students who fail to maintain an OGPA 4.00 out of 10.00 at the end of the first academic year (first year) and 4.50 out of 10.00 at the end of the second academic year (second year) and 4.75/10.00 in third academic year (third year), he/she shall be dropped from the college by the respective Dean/Principal automatically. Further, a student who is dropped at the end of first academic year (first year) shall seek re-admission only through fresh entrance examination/procedure and no mercy shall be granted in this regard.
- 4.4.5.2 A student who is dropped at the end of second and third academic year due to fail to maintain minimum OGPA as described above, may be permitted to appear as an Ex-student in subsequent semesters (both I & II semester of a session) of the next academic year to improve OGPA on his/her written request to the concerned Dean. If the OGPA is still not improved to a required level, he/she shall automatically drop out from the college. After improving the required OGPA as ex-student, the student may take re-admission as a regular student in coming session only when the regular courses offer as per schedule in a semester.
- 4.4.5.3 The students can offer any course(s) for his/her improvement in grade point due to either fail in theory and/or practical or fail to maintain the minimum required OGPA of 5.0 in any semester in condition that the course(s) is offering regularly as per schedule and total credit load should not exceed in a semester as per rule. For this the student has to make a written request to the Dean/Principal within one week of the commencement of the semester in which this facility is to be availed and deposit the prescribed fee for the same.
- 4.4.6 Those students who either fail to maintain required OGPA after fourth academic year shall repeat both theory and practical of such courses as Ex-student in which he/she failed and/or secure less than 5.00 grade point.
- 4.4.7 Students who offer backlog/due subject(s)/course for improvement/course as Ex-student in a semester when the course(s) offer regularly, he/she must appear in the mid-term examination of the course as per schedule to fulfil the criteria of marks for mid-term. Further, he/she must appear in end-term examination also with other regular students as per schedule.
- 4.4.8 Students who are detained on account of shortfall of attendance in a course (theory and practical both) shall be required to clear such course(s) as a regular course in subsequent semester when the course offer regularly and he/she must attend the regular classes (theory or practical or both as per shortfall) of the course to fulfil the minimum criteria of attendance to become a regular student.
- 4.4.9 Students, who are detained on account of shortfall of attendance in a course(s) and/or backlog/due subject(s) will be permitted to offer a maximum of six additional credit load



(credit hours shall be counted only for due part of theory/practical or both) along with his/her regular semester credit load (No. F.2(12)/AC/DREdu/AUJ/2020/104, dated 28/12/2020) in condition that the maximum credit load should not exceed from 32 in a semester for UG.

4.4.10 All the students must pass separately in theory and practical examinations as per the criteria.

4.4.11 Use of simple/scientific calculator can be permitted for the both theory and practical examinations of Engineering and Statistics subjects only.

4.4.12 The criteria for award of division in final result would be as follows in UG programme.

<b>OGPA</b>	<b>Division</b>
5.000 – 5.999	Second Division
6.000 & Above	First Division

**EXPLANATION-** The students who fail to maintain required OGPA at the end of an academic year shall be permitted to appear in the examination (theory as well as practical) only in such courses in which he/she has secured less than 5.00 grade point. This facility shall not be available to such students who are declared fail in a course on account of shortage of attendance.

## **4.5 Examination Rules**

### **4.5.1 General Rules**

4.5.1.1 The examination will not be postponed due to failure of electricity. Students are expected to make their own alternative arrangement for such emergency.

4.5.1.2 No special examination will be held for those students who miss the same on account of police custody or court attendance or fail to attend for other reason whatsoever.

4.5.1.3 Decision to re-conduct examination in the paper in which the students have staked, walkout or boycotted rests with the Chancellor. The students therefore, need not approach the University authorities in this matter.

### **4.5.2 Mid-Term Examination**

4.5.2.1 There will be one mid-term of one hour in each course (having theory) in every semester. There will be no mid-term examination in the course having practical only.

4.5.2.2 Question papers for mid-term examination will be of the same model *i.e.* followed for the final (Semester) examination except for the number of questions.

- 4.5.2.3 An examination schedule notified by the Dean and Faculty Chairman of college will be put up on the notice board and shall be final.
- 4.5.2.4 An eligible students who has been deputed by the University for Official Programmes/Activities duly recommended by concerned authority will be allowed to appear only one time special Mid-Term examination per course. Other than Official Programmes/Activities, such relaxation will not be provided in any case even on medical ground illness etc.
- 4.5.2.5 A student who has been deputed by College/University authorities to represent University at an National and International Meet/Championship/Tournament/Cultural and Academic Activities, does not appear in the final examination due to such participation, may be permitted to take missing papers at next final examination, when such course(s) is regularly offered as a special case. He/she, however, be required to seek prior permission from the University.
- 4.5.2.6 Mid-Term examination shall be held after completion of 15 classes or 40 per cent of the scheduled lectures of syllabus (including Theory and Practical) prescribed in a semester.

#### **4.6 Promotion to the Higher Class**

##### **Regular students**

- 4.6.1 A student securing an OGPA of 4.0/10 at the end of the first academic year (first year) and 4.50/10 at the end of the second academic year (second year) and 4.75/10.00 in third academic year (third year) is promoted for higher class.

##### **Ex-students**

- 4.6.2 A candidate may be permitted to appear as ex-student in the subsequent semester examination if he/she has completed attendance requirement and all the formalities of examination, but fails to appear in examination in a course(s).
- 4.6.3 In case a student fails in theory paper(s), he/she will be allowed to appear as an ex-student in theory paper(s), the grade secured in practical(s) shall be carried on to the next examination. Same condition would also be applied for those failing in practical(s) only. The grade so obtained shall replace earlier grade in theory/practical as the case may be even if the grade obtained recently are less than grade obtained earlier.
- 4.6.4 A candidate who fails to maintain the required OGPA at the end of second academic year and onward shall be permitted to appear in examination of only such courses (theory and/ or practical) in which he/she secured less than 5.00 grade point out of 10.00.

**Note:** In all such cases where a student repeats a course on account of either ‘failing in a course or repeating a course for improving OGPA, his/her earlier grade points of the respective course(s) will be replaced by the subsequent grade points for the purpose of computation of OGPA and marked ‘R’.

#### **4.7 Re-evaluation of answer book**

4.7.1 As per University office order No. F./AUJ)/Estt/BoM/2020/2269-76, dated 25<sup>th</sup> July, 2020, the fee for re-evaluation is Rs. 850/- per paper.

#### **4.8 Graduation Requirement**

After successful completion of all courses including Student READY (Rural Entrepreneurship Awareness Development Yojana) with minimum OGPA (5.0) a student will become eligible for the degree.

#### **4.9 Advisory System**

An advisor shall be assigned to each student by the Dean at the time of registration. The student shall be required to fill on-line registration form and his/her status would be regularly recorded and monitored by the advisor.

#### **4.10 Letter Grades**

Following letter grades would be used to designate the status of the students:

F :	Fail	S :	Satisfactory	A:	Absent
DE :	Detained	US :	Unsatisfactory	R:	Repeat
UM :	Unfair Means	W:	Withdrawn	NC:	Non-gradual course

**Note:** All such courses which are cleared by repeating the same or repeated for improvement of OGPA to bring it to the minimum required level shall be marked by letter ‘R’ in the mark-sheet in parenthesis.

#### **4.11 Withdrawal from Semester**

4.11.1 A student shall be permitted to withdraw from a semester only two times in a Degree Programme on ground of ill-health and personal exigencies subject to the condition that the reason for withdrawal is convincing. For this the student has to submit a written request to Dean of the College at least one week prior the commencement of final examination which is to be withdrawn. No fee will be refunded on semester withdrawal.

- 4.11.2 Student will not be permitted to withdraw in the first academic year. However, he/she shall be promoted to the next higher class only after clearing all the courses in which he/she got permission to withdraw.
- 4.11.3 The student who has withdrawn from s semester should register themselves in the same semester of next Academic Year and no fee will be refunded on semester withdrawal. Further, the decision of counting of withdrawal period towards maximum permissible limit for the Degree Programmes (No.F()/FC/AU/Jodh/2021/07, dated 28/01/2021).

#### **4.12 Central Evaluation System**

The Central Evaluation System (CES) for evaluation of answer books of Mid-term Examination will be effective from First semester of Academic session, 2020-21 (As per Office order Issued by Controller of Examinations No. F.Estt./CoE/AU/Jodh/2020/523-531, Dated 30<sup>th</sup> July, 2020).

#### **4.13 Showing answer book**

The interested students can apply to see their answer books of Final (Main) Theory Examinations as per the guideline issued by Controller of Examination, Agriculture University, Jodhpur (No. F.Estt./CoE/AU/Jodh/2020/499-505, Dated 30<sup>th</sup> July, 2020).

#### **Instructions/Guidelines**

- 4.13.1 A student shall be entitled to see his/her answer-books(s) only on payment of a non-refundable/non-transferable fee of Rs. 1000/- (Rupees One Thousand only) for each subject through bank demand draft in favour of “Controller of Examinations, AU Jodhpur, or in RTGS to the COE Office, in person.
- 4.13.2 The application to see answer book will be received by the University within 15 days from the date of Mark-sheet on which the result is declared by the University.
- 4.12.3 If there is a posting error or totalling error or find out any unevaluated question in the marks, the error will be corrected by the University. Result Committee shall have power to rectify the result due to above correction.
- 4.12.4 Answer-books of only main (end-term) theory examinations of the University will be shown.
- 4.12.5 Forms received by the University after the due date or found incomplete in any respect shall be liable to summary rejection.
- 4.12.6 No student will damage/destroy or take away the answer books(s). In that case he/she will be punished as per Unfair-means rules of the University.

- 4.12.7 Time limit to see the answer book will be 10-15 minutes on the scheduled date and time decided by the University failing which his claim will be rejected.
- 4.12.8 Materials like pen, mobile, camera, books, notes, etc. will not be allowed, while the student is permitted to see his answer books(s).
- 4.12.9 Admit card/Identity card/documentary proof with photograph will be required for identification before allowing student to see his answer book(s).
- 4.12.10 Parents/Guardians/Advocate/Friends/Relatives or any other person will not be allowed with the candidate.
- 4.12.11 The photo copy of the answer book will not be issued to the student.
- 4.12.12 The student will be allowed to see his answer book(s) once only.
- 4.12.13 A student or any other person cannot apply to see answer-book(s) of any other student.
- 4.12.14 The application should be forwarded by the concerned Dean of the College.

#### 4.13. Programme of study for B.Sc. (Hons.) Agriculture

For the students admitted *w.e.f.* the session 2020–21 (The syllabus and other related issue are originally taken from the Course Curriculum, if any discrepancy found in Information Bulletin, the information furnished in the Course Curriculum will be valid)

#### SEMESTER WISE DISTRIBUTION OF COURSES

SEMESTER-I		
Course No.	Course Title	Credits
HORT-111	Fundamentals of Horticulture	2(1+1)
BIOCHEM-111	Fundamentals of Plant Biochemistry and Biotechnology	3(2+1)
SSAC-111	Fundamentals of Soil Science	3(2+1)
FORT-111	Introduction to Forestry	2(1+1)
ENG-111	Comprehension and Communication skills in English	2(1+1)
AGRON-111	Fundamentals of Agronomy	3(2+1)
BIO-111/ MATHS-111	Introductory Biology*/Elementary Mathematics*	2(1+1)*/ 2(2+0)*
AGHR-111 <sup>#</sup>	Agricultural Heritage*	1(1+0)*
EXT-111	Rural Sociology and Educational Psychology	2(2+0)
HVE-111	Human Values and Ethics (non gradial)	1(1+0)**
NSS/NCC/PEYP	NSS/NCC/Physical Education and Yoga Practices**	-
<b>TOTAL</b>		<b>17+03*+01**</b>

**\*R: Remedial course; \*\*NC: Non-gradual courses**

**Note:** Biology and Agriculture students (As per 10 + 2) should opt MATH-111 and *vice-versa*. However, if student have studied both (Biology and Math in 10 + 2), he/she may opt any one out of two on choice basis.

# Course shall be taught by Agronomy

**Note:** NSS/NCC/ PEYP shall run w.e.f. 1<sup>st</sup> semester but Grades will be submitted at the end of 4<sup>th</sup> semester.

<b>SEMESTER-II</b>			
<b>Course No.</b>	<b>Course Title</b>	<b>Credits</b>	<b>Page No.</b>
GPB-121	Fundamentals of Genetics	3(2+1)	25-28
AGENGG-121	Soil and Water Conservation Engineering	2(1+1)	28-30
PPHY-121	Fundamentals of Crop Physiology	2(1+1)	30-32
AGECON-121	Fundamentals of Agricultural Economics	2(2+0)	32-34
PPATH-121	Fundamentals of Plant Pathology	4(3+1)	34-38
PPATH-122@	Agricultural Microbiology	2(1+1)	38-40
ENTO-121	Fundamentals of Entomology	4(3+1)	40-44
EXT-121	Fundamentals of Agricultural Extension Education	3(2+1)	44-47
AGRON-121	Farming System and Sustainable Agriculture	2(1+1)	47-49
NSS/ NCC/PEYP	NSS/NCC/Physical Education and Yoga Practices**	To be continued	50
<b>TOTAL</b>		<b>24(16+8)</b>	

@ Course shall be shared with Soil Science

<b>SEMESTER-III</b>		
<b>Course No.</b>	<b>Course Title</b>	<b>Credits</b>
AGRON-211	Crop Production Technology – I ( <i>Kharif</i> Crops)	2(1+1)
GPB -211	Fundamentals of Plant Breeding	3(2+1)
AGECON-211	Agricultural Finance and Cooperation	3(2+1)
AGRINFO-211©	Agricultural Informatics	2(1+1)
AGENGG-211	Farm Machinery and Power	2(1+1)
HORT-211	Production Technology for Vegetables and Spices	2(1+1)
ESDM-211©	Environmental Studies and Disaster Management	3(2+1)
STAT-211	Statistical Methods	2(1+1)
LPM-211	Livestock and Poultry Management	4(3+1)
NSS/NCC/PEYP	NSS/NCC/Physical Education and Yoga Practices**	To be continued
<b>Total</b>		<b>23(14+9)</b>

© Common course

SEMESTER-IV		
Course No.	Course Title	Credits
AGRON-221	Crop Production Technology –II ( <i>Rabi Crops</i> )	2(1+1)
HORT-221	Production Technology for Ornamental Crops, MAP and Landscaping	2(1+1)
AGENGG-221	Renewable Energy and Green Technology	2(1+1)
SSAC-221	Problematic Soils and their Management	2(1+1)
HORT-222	Production Technology for Fruit and Plantation Crops	2(1+1)
GPB -221	Principles of Seed Technology	3(1+2)
AGECON-221	Agricultural Marketing, Trade and Prices	3(2+1)
EXT-221	Communication Skills and Personality Development	2(1+1)
AGRON-222	Introductory Agro-Meteorology and Climate Change	2(1+1)
NSS/NCC/PEYP	NSS/NCC/Physical Education and Yoga Practices**	2(0+2)**
<b>Elective course</b>	<b>Course No.</b>	<b>Course Title</b>
<b>Group-I</b>	HORT-223	Hi-tech Horticulture
<b>Group-II</b>	ENTO-221 <sup>#</sup>	Bio-pesticides and Bio-fertilizers
<b>Group-III</b>	GPB -222	Commercial Plant Breeding
	<b>Total</b>	<b>20(10+10)+ 2** + 3* (Elective)</b>

# Course shall be shared with Soil Science

\*Elective, \*\*NC: Non-gradual courses

\*Note: A student shall be required to opt any one of the group out of the three listed group. He/she shall be required to submit preferences for these groups and no *inter-alia* group course will be permitted during 5<sup>th</sup> and 6<sup>th</sup> semester respectively.

SEMESTER-V		
Course No.	Course Title	Credits
PPATH-311 <sup>#</sup>	Principles of Integrated Pest and Disease Management	3(2+1)
SSAC-311	Manures, Fertilizers and Soil Fertility Management	3(2+1)
ENTO-311	Pests of Crops and Stored Grain and their Management	3(2+1)
PPATH-312	Diseases of Field and Horticultural Crops and their Management –I	3(2+1)
GPB -311	Crop Improvement-I ( <i>Kharif Crops</i> )	2(1+1)
EXT-311	Entrepreneurship Development and Business Communication	2(1+1)
AGRON-311	Geoinformatics and Nano-technology and Precision Farming	2(1+1)
AGRON-312	Practical Crop Production – I ( <i>Kharif crops</i> )	2(0+2)
GPB -312	Intellectual Property Rights	1(1+0)
<b>Elective course</b>	<b>Course No.</b>	<b>Course Title</b>
<b>Group-I</b>	HORT-311	Protected Cultivation

<b>Group-II</b>	AGRON-313	Weed Management	3(2+1)*
<b>Group-III</b>	GPB -313	Micro Propagation Technologies	3(1+2)*
	<b>Total</b>		<b>21(12+9)+3 * (Elective)</b>

# Course shall be shared with Entomology

SEMESTER-VI			
Course No.	Course Title		Credits
AGRON-321	Rainfed Agriculture and Watershed Management		2(1+1)
AGENGG-321	Protected Cultivation and Secondary Agriculture		2(1+1)
PPATH-321	Diseases of Field and Horticultural Crops and their Management-II		3(2+1)
HORT-321	Post-harvest Management and Value Addition of Fruits and Vegetables		2(1+1)
ENTO-321	Management of Beneficial Insects		2(1+1)
GPB -321	Crop Improvement-II ( <i>Rabi crops</i> )		2(1+1)
AGRON-322	Practical Crop Production –II ( <i>Rabi crops</i> )		2(0+2)
AGRON-323#	Principles of Organic Farming		2(1+1)
AGECON-321	Farm Management, Production and Resource Economics		2(1+1)
FSN-321	Principles of Food Science and Nutrition		2(2+0)
<b>Elective course</b>	<b>Course No.</b>	<b>Course Title</b>	
<b>Group-I</b>	HORT-322/ FSN-322	Landscaping/ Food Safety and Standards	3(2+1)*
<b>Group-II</b>	ENTO-322#/ AGRON-324	Agrochemicals/ System Simulation and Agro-advisory	3(2+1)*
<b>Group-III</b>	AGECON-322/ EXT-321	Agribusiness Management / Agricultural Journalism	3(2+1)*
ET-321	Educational Tours		2(0+2)**
	<b>Total</b>		<b>21(11+10) + 3* (Elective) +2**</b>

# Course shall be shared with Soil Science

\*Elective course, \*\* NC: Non-gradual courses

SEMESTER-VII			
S. No.	Rural Agricultural Work Experience and Agro-industrial Attachment (RAWE & AIA) (STUDENT READY)		
	Activities	No. of weeks	Credit Hours
1.	General Orientation & On Campus Training by different Faculties	1	14
2.	Village Attachment	8	



3.	Unit Attachment in University/ College/ KVK/ Research Station Attachment	5	
4.	Plant Clinic	2	2
5.	Agro-Industrial Attachment	3	4
6.	Project Report Preparation, Presentation and Evaluation	1	-
<b>Total weeks for RAWE &amp; AIA</b>		<b>20</b>	<b>20</b>

**Agro-Industrial Attachment:** The students would be attached with the agro-industries for a period of 3 weeks to get an experience of the industrial environment and working.

<b>SEMESTER-VIII</b>		
<b>Experiential Learning Programme (ELP)/ Hands on Training (HOT)</b>		
<b>Sl. No.</b>	<b>Module</b>	<b>Credit Hr.</b>
1.	Module-I	0+10
2.	Module-II	0+10
<b>Total</b>		<b>20 (0+20)*</b>

\* Students shall opt only two modules from 12 listed ELP/HOT courses

**Modules for Skill Development and Entrepreneurship:** This program will be undertaken by the students preferably during the eighth semester for a total duration of 24 weeks with a weightage of 0+20 Credit Hours. The students will register for any of two modules, listed below, of 0+10 credit hours each. The student undergoing ELP may be allowed to register for a maximum two courses.

<b>Module No.</b>	<b>Course No.</b>	<b>Title of the module</b>	<b>Credits</b>
Module-I	GPB-421	Seed Production and Technology	0+10
Module-II	PPATH-421	Mushroom Cultivation Technology	0+10
Module-III	PPATH-422*	Production Technology for Bio-agents and Bio-fertilizer	0+10
Module-IV	SSAC-421	Soil, Plant and Water Testing	0+10
Module-V	ENTO-421	Commercial Beekeeping	0+10
Module-VI	LPM-421	Poultry Production Technology	0+10
Module-VII	HORT-421	Commercial Horticulture	0+10
Module-VIII	HORT-422	Floriculture and Landscaping	0+10
Module-IX	FP-421	Food Processing	0+10
Module-X	SSAC-422#	Agriculture Waste Management	0+10
Module-XI	AGRON-421	Organic Production Technology	0+10
Module-XII	ENTO-422	Commercial Sericulture	0+10
<b>Total</b>			<b>0+20</b>

\* To be shared with Soil Science, # To be shared with Agronomy

### Semester wise breakup of credit hours

Semester No.	Regular Courses	Remedial Courses	Non-Gradial Courses	Electives Courses	RAWE	Modules for Skill Development and Entrepreneurship	Total credit hours
I	17	3	1	-	-	-	21
II	24	-	-	-	-	-	24
III	23	-	-	-	-	-	23
IV	20	-	2	3	-	-	25
V	21	-	-	3	-	-	24
VI	21	-	2	3	-	-	26
VII	-	-	-	-	20	-	20
VIII	-	-	-	-	-	20	20
<b>Total</b>	<b>126</b>	<b>3</b>	<b>5</b>	<b>9</b>	<b>20</b>	<b>20</b>	<b>183</b>

## 5. INDISCIPLINE

### 5.1 GENERAL

5.1.1 These rules shall be known as enforcement of students discipline and good behaviour rules.

5.1.2 These rules shall super cede all the previous rules relating to the students' discipline and good behaviour.

5.1.3 These rules shall apply to students of Agriculture University, Jodhpur irrespective of place and manner of the act of indiscipline committed by them. It will also include a student enrolled in diploma or certificate course or any other category of course in which instruction/education is imparted by the University or in-service student.

5.1.4 Indiscipline includes:

- (a) Continued irregularity in attendance, en-masse absent from classes and negligence in the work assigned.
- (b) Causing disturbance or nuisance of any kind including lockout and *gheraos* in classroom, college premises, office, library, hostel, playground, University administrative office & in any campus of the University as well as other places where the students are officially sent for curricular or extra-curricular activities.
- (c) Acts of disobedience and defiance of orders, rules and regulations.
- (d) Misconduct or misbehavior or use of unfair means in connection with election of University or student bodies, curricular or extra-curricular activities, functions, examinations and tests of all kinds.
- (e) Misconduct or misbehavior towards a member of the teaching/non-teaching staff of the Institution/University, member of any of the Statutory bodies of the University or any visitor to the University or the Institutions or fellow student(s).
- (f) Causing damage to the property of the Institution or the University, disfiguring or abusing the property including library books and periodicals.
- (g) Instigation/Spreading misleading reports or rumors.
- (h) Keeping/ using/ supplying intoxicating drinks or drugs on the College/University campuses, including hostels and playgrounds.
- (i) Refusal to produce identity card on demand.
- (J) Involvement in any criminal activity or offence during the course of studies inside or outside the campus.

- (k) Possession of arms & weapons in places mentioned above without prior permission of the Head of the Institution (in case of licensed arms also)
- (l) Impersonation on any occasion.
- (m) Any other act in the opinion of disciplinary authority considered to be an act of indiscipline.

### 5.1.5 Terminology

- i.) **Cancellation of Registration:** This term is used in connection with the disciplinary action when a student doesn't attend classes for a prescribed (No. of classes in the course) or prolonged period (Without information). The student's registration is temporarily suspended (de-activated). He remains on rolls and can access all university/college facilities/privileges except for attending classes. His/her attendance is marked as "Absent" in the attendance records.
- ii.) **Suspension:** Disciplinary Suspension of Registration. It is same as Cancellation of Registration but due to disciplinary reasons. The Suspension order may specify any additional restrictions on the student's access to university/college facilities/privileges other than what applied on cancellation of registration.
- iii.) **Rustication:** The rustication is for specified period. During this period, the student's registration is 'de-activated' but he remains on rolls of the university. During the period of rustication: (a) She/He can't attend any class, (b) can't appear in any college/university examination, (c) can't avail any university facility including stay in hostels, (d) will not be required to deposit the fees of any subsequent event but any fee already deposited shall not be refunded.
- iv.) **Expulsion:** Expulsion is permanent. The student ceases to be a student and his name is struck off from the rolls. The term 'Expulsion' is used when it is punishment on disciplinary ground(s). The expulsion order may specify whether he may take fresh admission in the University/College or not.
- v.) **Cancellation of Admission:** The student is permanently removed from rolls and he ceases to be a student of the University/College. He may take a fresh admission as per relevant admission procedures. The effect is same as 'Expulsion', but the term 'Cancellation of Admission' is used when it is due to reason other than the disciplinary reasons, like prolonged absence, non-deposition of fees, *etc.*

## 5.2 SUPERVISION OF DISCIPLINE AND SHARING OF RESPONSIBILITY

Discipline shall be supervised at different levels and the responsibility in this behalf shall be shared by:

- (a) Heads of Institution - Deans/Director/Assoc. Director/Deputy Director.
- (b) Superintendents of Examination Centers.
- (c) Director, Students Welfare.
- (d) Assistant Director, Students Welfare of College.
- (e) Librarian of Central Library.
- (f) Assistant Librarian of College Library.
- (g) Heads of Department.
- (h) Chief Warden and Wardens of Hostels.
- (i) Director/ Asstt. Director/Superintendent Physical Education, Coaches, Tour In-charges, Practical Training Supervisor, In charge-NSS and Commandant-NCC.
- (j) Members of teaching staff.

**Note:**

- (i) Head of Institution means Head of the constituent college of the University and also includes a person discharging duties as such for the time being.
- (ii) “Superintendent of Examination Centre” includes person appointed to act as superintendent, Addl. Supdt., Asstt. Supdt. for University examinations/tests.

### **5.3 POWERS OF AUTHORITIES**

Heads of Institutions within their jurisdiction shall have the following powers to impose anyone or any combination of penalties mentioned here under:

- (a) Issue warning.
- (b) Impose fine up to Rs. 2,000/-.
- (c) Imposition of security deposit which might be confiscated at the discretion in the event of the student being found guilty of indiscipline again, which will include misdemeanor.
- (d) Placement on conduct probation.
- (e) Temporary or permanent withdrawal of concession/ aids/ stipends/ scholarships/ fellowships/ any other facility etc.
- (f) Debar a student for attending classes up to 15 days.
- (g) Permanent or temporary expulsion from hostel and or college.

- (h) Deprive a student of library facilities.
- (i) Debar a student from participation in games, sports, NCC, NSS and other co- curricular activities.
- (j) Disqualify a student from appearing at the next University examination/ internal examination including tests.
- (k) Expel/ rusticate a student up to 2 academic sessions/ 4 semesters.
- (l) Acquire undertaking on affidavit from students for good conduct and behaviour.
- (m) Acquire undertaking on affidavit from the Guardian / Parent for good conduct and behaviour of the ward.

### **5.3.1 Head of the Department**

- (a) Issue warning.
- (b) Impose fine up to Rs.400/-
- (c) Debar a student from attending classes up to 7 days in the subject concerned.
- (d) Report cases deserving severe punishment to the Head of the Institution.

### **5.3.2 Director Students' Welfare and Assistant Director Students' Welfare:** For dealing cases of indiscipline related to co-curricular activities organized under his auspices shall have powers to:

- (a) Issue warning
- (b) Impose fine up to Rs. 1000/- by DSW and Rs. 200/- by ADSW of the College.
- (c) Debar a student from participation in any co-curricular activity for specified period not exceeding one academic year/ two semesters.
- (d) Recommend cases deserving severe punishment to the Head of Institution concerned/the Vice-Chancellor.

### **5.3.3 Librarian of Central Library/Assistant Librarians of College libraries shall have powers to**

- (a) Issue warning.
- (b) Impose fine up to Rs. 200/-
- (c) Debar a student from the use of library for a period up to two weeks under intimation to the Head of the Institution.

**Note:** Librarian of Central Library means: Honorary Librarian, Deputy Librarian and Librarians.

#### **5.3.4 Chief Warden and Wardens of College Hostels**

- (a) Issue warning
- (b) Impose fine up to Rs. 400/- by Chief Warden and Rs. 200/- by the Warden.
- (c) Permanent or temporary expulsion of a student from the hostel by the Chief Warden.
- (d) Refer cases deserving severe punishment to Head of the Institution through proper channel.

#### **5.3.5 Director/Asstt. Director/Superintendent (Physical Education)/Coaches/Tour In-charges /Practical Training Supervisor/In-charge NSS/Commandant-NCC**

- (a) Issue warning.
- (b) Impose fine up to Rs. 200/-.
- (c) Recommend to the Head of the Institution for the removal of a student from the college team/tour/NCC/NSS/training for a specific period.
- (d) Report cases deserving severe punishment to the Head of the Institution.

#### **5.3.6 Member of the teaching staff**

- (a) Issue warning.
- (b) Impose fine up to Rs. 200/-
- (c) Debar a student from his/her classes up to 3 days.
- (d) Report cases deserving severe punishment immediately with full particulars to the Head of the Department.

### **5.4 CENTRAL DISCIPLINARY COMMITTEE (CDC)**

**5.4.1** There shall be a Central Disciplinary Committee at the University level, which shall be constituted by the VC on a proposal initiated by DSW from time to time. The functions of this committee shall be to enquire into the cases of indiscipline and misbehavior of students where from such cases have been referred to the committee by the Dean of the college concerned. In discharging this function, the committee will have the power to call and examine any student, officer, teacher, other employee etc. of the University. If such evidence is found to be necessary, the committee will also have the power of requisition of any record, which in the opinion of the committee is required to be examined.

**5.4.2** After conducting the enquiry, the committee shall forward its report along with advice which will also include the quantum of punishment which in the opinion of the committee shall be proper to be imposed, to the Dean of the college concerned who in exercise of his function to impose the penalty/punishment shall impose the punishment in accordance with such advice.

## **5.5 PROCEDURE FOR TAKING COGNIZANCE AND DECIDING ABOUT THE IMPOSITION OF PUNISHMENT/PENALTIES**

**5.5.1** Any employee of the University or any student of the University or any other person, who has noted any act of indiscipline having been committed by any student, shall immediately make a report to the Dean of the College or Director Students' Welfare of such act having been committed and the students who were found involved in it.

**5.5.2** Dean of the college concerned and other authorities mentioned in Rule No. 2 shall be competent to get the matter enquired and impose penalties at his own motion or on their commendations of the Standing Disciplinary Committee as provided in these rules. All the notices of enquiry shall be displayed on notice boards of college, department, hostels, etc. with a copy to the concerned student(s). Responsibility of obtaining a copy of such notices by a student shall lie with the student and non-availability/refusal to receive/by any reason, inability of the administration to serve it, shall not be considered as a lacuna for the purpose of deciding the case of indiscipline. The punishment shall also be communicated to the guardian at the permanent address as per admission record under certificate of posting.

**5.5.3** No penalty of rustication or expulsion from the university shall be imposed unless the student has been given an opportunity of show cause against the action proposed to be taken in this regard.

**5.5.4** The cases of indiscipline may be sent to Central Disciplinary Committee by the Dean of respective college when all other options exhausted. If the Central Disciplinary Committee so desires, an oral enquiry can also be held at which all evidence shall be heard. The student shall be entitled to reasonable opportunity of putting forward defence during the course of such enquiry. The proceedings of such enquiry shall contain sufficient record of evidence of the findings and the grounds thereof.

**5.5.5** These conditions shall however not apply in a case where order is based on facts, which have led to the conviction of the student in any criminal court.

**5.5.6** Any or all requirements of these procedures as contained from 5.5.2 to 5.5.4, with specific reasons be recorded in writing by the Dean of the college concerned or CDC as the case may be, shall be waived off by them where it is not practically possible to observe these or



where the Dean of the college concerned or the CDC as the case may be is satisfied that in the interest of peace & tranquility on the campus of the University, it is not expedient to follow such procedure.

**5.5.7** The enquiry and the procedure provided for imposing such punishment may take place *ex parte* i.e. without giving opportunity of defence in advance under the following conditions:

- a) If the competent authority i.e. Dean of the College concerned/ the CDC is satisfied that the proceedings may be delayed and such delay is not in the interest of the University.
- b) Where due to any reason whatsoever, it is not possible to contact the student and/or to deliver such notice to him/her (as per clause 5.2) due to any reason (reason to be specified by the competent authority).
- c) Where it is not possible for the student due to any reason whatsoever to join the enquiry.
- d) Where the competent authority is satisfied that if the case is not disposed off expeditiously, it will have adverse effect on the peace of the campus.
- e) Where the competent authority is satisfied that deciding the case expeditiously is in the interest of the University.
- f) Where the competent authority is satisfied that adequate amount of circumstantial and other evidences are available which proves beyond doubt the involvement of the student in such act of indiscipline.

**5.5.8** If a question arises where there are sufficient reasons to invoke provisions as contained in sub-clause 5.6 and 5.7 the decision thereon by the competent authority i.e. Dean of the college concerned or Central Disciplinary Committee as the case may be, shall be final.

**Note:** There may be a standing disciplinary committee at college to be constituted by the Dean which shall propose the disciplinary action to the Dean on the basis of enquiry committee report.

## **5.6 IMPLICATION OF PUNISHMENT**

**5.6.1** Any punishment awarded to a student, shall be placed in the personal file of the student.

**5.6.2** The implication of various punishments shall be as follows:

- (a) Warning: Warning shall be conveyed in writing and shall be placed in the personal file of the student.
- (b) Fine: Fine shall be imposed in pecuniary terms of the specific amount. Such amount shall be deposited by the student within 7 days of imposition of fine. Failure to deposit

such fine will amount to non-fulfillment of the punishment conditions and may lead to striking off the name of the student from the rolls of the University.

- (c) Imposition of security deposit which might be confiscated at the discretion in the event of the student being found guilty of indiscipline, which will include misdemeanour:

A specific amount of security in terms of money as per the order will have to be deposited by the student within 7 days of passing the order, it shall be subjected to the condition that if the conduct of the student has been found to be exemplary during the remaining period of his/her stay in the University for which the Dean of the College concerned will give a certificate, the security shall be refunded to him/her. However, in case his/her conduct has been found to be not up to the mark, the security so deposited shall be forfeited. Forfeiture of such security will automatically amount to placing the student on conduct probation for the remaining period of his/her stay in the University. In such case the implication of placement on conduct probation will automatically come into force on such student.

- (d) **Placement on conduct probation**

A student, who has been placed on conduct probation, shall be kept under constant watch. The behavior of such student is expected to be exemplary during the course of conduct probation. He/she is not expected to involve himself/ herself even in any incidence of indiscipline. He/she is expected to be, therefore, more careful in his/her behavior. In case, he/she commits an act of indiscipline second time again, he/she shall remain in conduct probation for full term of stay and he may be rusticated from the University in case of any misconduct during this period, such act shall be considered to be serious. A student so placed on conduct probation may be debarred during the period of conduct probation to:

- (i) Represent his/her College/University in sports, cultural contests etc., in or outside the University.
- (ii) Hold office in a student's organization, club or society.
- (iii) Receive any scholarship, fellowship or stipend.
- ❖ Temporary or permanent withdrawal of concession/aid/stipends/scholarships/fellowships/any other facility, etc.
  - ❖ The student for a prescribed period or permanently, as the order may be, shall be debarred to avail the facility, which has been withdrawn from him/her by way of punishment.

(e) **Permanent or temporary expulsion from Hostel**

The student shall be denied the facility of hostel for a specific period or permanently as the order may be. During the period of such punishment in operation, the student will not visit the hostel at all. In case, he/she is found to be visiting the hostel, it shall be considered that the punishment imposed has not been fulfilled and may lead to striking off the name of the student from the rolls of the University.

(f) **Rustication from the University**

Rustication can be as per the orders for a specific period of minimum 2 semesters or one year as the case may be and a maximum period of 4 semesters or 2 years as the case may be including the semester/year in which the act of indiscipline has been committed.

(g) No benefit of any type, including attendance benefit etc. shall be given to a student who has, due to the reasons of non-fulfilment of punishment awarded/ invited such inability.

(h) Rustication or expulsion and other various methods be noted in the Character Certificate of the student concerned.

## **5.7 SUSPENSION**

**5.7.1** After having regarded to the nature of the charges of the student of any of indiscipline, the Dean of the college concerned in respect of the student is satisfied that it is necessary/ desirable in the interest of the University to place under suspension the student found involved in act of indiscipline, he may place such student under suspension. Such suspension will not amount to any penalty having been imposed under the provisions under these rules.

**5.7.2** Such suspension will debar a student from availing any facility of the University.

## **5.8 RIGHT TO APPEAL**

**5.8.1** The student(s) shall have a right to appeal to the Head of the Institution against the orders passed by his staff within 5 days.

**5.8.2** The student(s) shall have a right to appeal to the Vice-Chancellor against the orders of the Head of the Institution. The appeal must be made in a period of 10 days from the date of issue of the order.

**5.8.3** The student(s) who has been suspended or expelled or rusticated shall not be admitted to another college/teaching unit of the University without the permission of the authority, which suspended or rusticated or expelled him / her. And such student(s) who has been

rusticated, shall not be admitted to another college or University within the period of said rustication.

- 5.8.4** The punishing authority will communicate the orders of such punishment to other Colleges or universities for information and necessary action.
- 5.8.5** In case a student(s) against whom any enquiry constituted or summary proceeding being made fails to co-operate or create hindrance, after due notice ex-parte decision shall be taken in the matter.
- 5.8.6** All cases of expulsion and rustication shall be reported to the Board of Management.

## **5.9 MISCELLANEOUS**

- 5.9.1** No Student who has been suspended or expelled or rusticated shall be admitted to another college/teaching unit of the University without permission of the authority, which suspended or rusticated or expelled him/her and no student who has been rusticated shall be admitted to another college or university within the period of this rustication. The punishing authority will communicate the orders of such punishment to other colleges or university for information and necessary action.
- 5.9.2** All cases of expulsion and rustication shall be reported to the BOM. Thereafter, the Registrar shall communicate the same to all State Agricultural Universities.
- 5.9.3** Examination Superintendents within their jurisdiction shall have the following powers to impose any combination of penalties mentioned in “Rules for Dealing with Cases of Unfair means and Disorderly Conduct at the University Examination” as approved by the Academic Council in its meeting of 30-31 August, 1990 vide Resolution No. 7 and the same shall also apply to any of the examination of any nature being conducted by any unit/college/department, etc. of the University.
- 5.9.4** Any matter pertaining to discipline not covered by the above rules shall be dealt with by the Head of the Institution of the campus as and when it arises.

## 6. REGULATIONS REGARDING RAGGING

[UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009]

(Under Section 26 (1) (g) of the University Grants Commission Act, 1956)

*(TO BE PUBLISHED IN THE GAZETTEE OF INDIA PART III, SECTION-4)*

### Preamble

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Cause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely:

### 6.1. Title, commencement and applicability

- 6.1.1 These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".
- 6.1.2 They shall come into force from the date of their publication in the Official Gazette.
- 6.1.3 They shall apply to all the institutions coming within the definition of an university under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher

educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

## **6.2. Objectives**

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

## **6.3. What acts constitute Ragging?**

Ragging includes one or more of any of the following acts:

- (a) Any conduct by a student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- (b) Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- (c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- (d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- (e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- (f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- (g) Any act of physical abuse including all variants of it; sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

- (h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- (i) Any act that affects the mental health and self-confidence of a fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- (j) Every student and his / her parent / guardian has to fill up the affidavit in prescribed proforma (Annex. I & II) and submit at the time of registration in every academic session.

#### **6.4. Definitions**

**1.** In these regulations unless the context otherwise requires:

- (a) “Act” means, the University Grants Commission Act, 1956 (3 of 1956);
- (b) “Academic year” means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
- (c) “Anti-Ragging Helpline” means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
- (d) “Commission” means the University Grants Commission;
- (e) “Council” means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting or coordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Indian Council of Agricultural Research (ICAR), the National Council for Teacher Education (NCTE) etc. and the State Higher Education Councils.
- (f) “District Level Anti-Ragging Committee” means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
- (g) “Head of the institution” means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
- (h) “Fresher” means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
- (i) “Institution” means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.

- (j) “NAAC” means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act;
  - (k) “State Level Monitoring Cell” means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.
- 2.** Words and expressions used and not defined herein but defined in the Act or in the general Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

**6.5. Measures for prohibition of ragging at the institution level**

- (a) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,
- (b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

**6.6. Measures for prevention of ragging at the institution level**

**6.6.1** An institution shall take the following steps in regard to admission or registration of students namely:

- (a) Every public declaration of intent by any institution, in any electronic, audio-visual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abating ragging, whether actively or passively, or being a part to a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- (b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full; provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus;

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty



members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

- (c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.
- (d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further ever that he/she would not indulge, actively or passively, in the act or abate the act of ragging and if found guilty of ragging and/or abating ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such a student/students.
- (e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.
- (f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- (g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her

parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.

- (h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
- (i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- (j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- (k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- (l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
- (m) The institution shall utilize the vocation before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
- (n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
- (o) Every institution shall engage or seek the assistance of professional counselors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counseling to freshers and to other student after the commencement of the academic year.
- (p) The head of the institution shall provide information to the local police and local authorities, the details of every privately/ commercially managed hostels or lodges used for residential purposes by

students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

**6.6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely**

- (a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities.
- (b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.
- (c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the senior students and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- (d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- (e) The institution shall on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows : (i) joint sensitization programme and counseling of both freshers and senior students by a professional counsellor, referred to in clause (o) of Regulation 6.2 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration. (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the freshers.
- (f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.

- (g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason of having reported such incidents.
- (h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- (i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.
- (j) Freshers shall be lodged, as far as may be in a separate hostel block and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- (k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
- (l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- (m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
- (n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organization authorised to do so.
- (o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- (p) The Head of the institution shall, on the basis of the information provided by the student, under clause (o) of regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en-route while commuting to the institution using any means of transportation of students, whether public or private.

- (q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the next academic session.

### **6.6.3 Every institution shall constitute the following bodies; namely**

- (a) A Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution and consisting of representatives of civil and police administration, local media, Non-Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff and shall have a diverse mix of membership in terms of levels as well as gender.
- (b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- (c) Every institution shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times; provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
- (d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels and other places vulnerable to incidents of and having the potential of, ragging and shall be empowered to inspect such places.
- (e) It shall also be the duty of the Anti-Ragging Squad to conduct on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident, of ragging and considering such other relevant information as may be required.

- (f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- (g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; that the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti-Ragging Squad and the Mentoring Cells at the institutions and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.
- (h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances for Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

**6.6.4 Every institution shall take the following other measures, namely**

- (a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counseling and communicating with the youth outside the class-room situation and who shall reside within the hostel, or at the very least, in the close vicinity thereof.
- (b) The Warden shall be accessible at the hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be published among all students residing in the hostel.
- (c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
- (d) The professional counselors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counseling, in order to prepare them for the life ahead, particularly with regard to their life in hostels and to the extent possible, also involve parents and teachers in the counseling sessions.

- (e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counseling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
- (f) In order to enable a student or any person to communicate with the Anti-Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
- (g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
- (h) The institution shall obtain in undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
- (i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.
- (j) The institution shall give necessary instructions to the employees of the canteens and messes, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
- (k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counseling approach.
- (l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross-check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.
- (m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of

ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution.

- (n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.
- (o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-chancellor of the University to which the institution is affiliated to or recognized by.
- (p) The Vice-Chancellor of each University shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

#### **6.7. Action to be taken by the Head of the institution**

On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely:

- (i) Abatement to ragging;
- (ii) Criminal conspiracy to rag;
- (iii) Unlawful assembly and rioting while ragging;
- (iv) Public nuisance created during ragging;
- (v) Violation of decency and morals through ragging;
- (vi) Injury to body, causing hurt or grievous hurt;
- (vii) Wrongful restraint;
- (viii) Wrongful confinement;
- (ix) Use of criminal force;
- (x) Assault as well as sexual offences or unnatural offences;



- (xi) Extortion;
- (xii) Criminal trespass;
- (xiii) Offences against property;
- (xiv) Criminal intimidation;
- (xv) Attempts to commit any or all of the above mentioned offences against the victim(s);
- (xvi) Threat to commit any or all of the above mentioned offences against the victim(s);
- (xvii) Physical or psychological humiliation;
- (xviii) All other offences following from the definition of ‘‘Ragging’’.

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

## **6.8. Duties and Responsibilities of the Commission and the Councils**

**6.8.1** The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely:

- (a) The Commission shall establish fund and operate, a toll-free Anti-Ragging helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- (b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- (c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- (d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti-ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.

- (e) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received and the status of the action taken thereon.
- (f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central government, to build confidence in the public and also to provide information of noncompliance with these Regulations to the Councils and to such bodies as may be authorized by the Commission or by the Central Government.

**6.8.2** The Commission shall take the following regulatory steps, namely:

- (a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- (b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- (c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission that the institution has complied with the anti-ragging measures.
- (d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorized accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- (e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemish less record in terms of there being no reported incident of ragging.
- (f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- (g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

**6.9. Administrative action in the event of ragging**

**6.9.1** The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereunder:

- (a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- (b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award to those found guilty, one or more of the following punishments, namely:
  - (i) Suspension from attending classes and academic privileges.
  - (ii) Withholding/withdrawing scholarship/fellowship and other benefits.
  - (iii) Debarring from appearing in any test/examination or other evaluation process.
  - (iv) With holding results.
  - (v) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - (vi) Suspension/expulsion from the hostel.
  - (vii) Cancellation of admission.
  - (viii) Rustication from the institution for period ranging from one to four semesters.
  - (ix) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
  - (x) Provided that where the persons committing or abating the act of ragging are not identified, the institution shall resort to collective punishment.

**6.9.2** An appeal against the order of punishment by the Anti-Ragging Committee shall lie,:

- (i) In case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
- (ii) In case of an order of a University to its Chancellor.
- (iii) In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

## **7. UNFAIR MEANS**

### **7.1 UNFAIR MEANS SHALL INCLUDE THE FOLLOWING**

- 7.1.1 Communication or attempting to communicate with the Controller of Examinations of the University or any person of his office or Superintendent of Examination or any person connected with the conduct of examination or with any paper setter or examiner with the object of finding out the name and address of the paper setter or examiner, for finding out the questions that have been set, in the award of marks or with the objective of unduly influencing any of them in discharge of his/her duties in connection with the examination.
- 7.1.2 Giving or receiving assistance in answering the question paper to or from any other candidate/person in the examination hall or outside the examination hall.
- 7.1.3
- (a) Having in possession during examination time any paper, book or notes that have relevance to the examination concerned.
  - (b) Anything written on the ink-pot cover, scales or any other instrument or on any kind of furniture with which he/she is concerned which may have relevance to the examination concerned.
  - (c) Anything written or signs made on the body of the candidate, on clothes/garment, on the paper or on any substance which may have relevance to the examination concerned.
  - (d) Using or attempting to use any other unfair means during the examination or in connection with the examination.
  - (e) Smuggling in or out an answer book or impersonating a candidate, or helping him in any way. Impersonation (false eligibility) will be considered as unfair means adopted by both the parties and would be dealt with as specified in the procedural code for dealing such cases.
  - (f) Copying actually from the material not to be used in the examination.
  - (g) Talking or whispering to other candidate or to any unauthorized person inside or outside the examination room during the examination hours without the permission of a member of the supervisory staff.
- 7.1.4 Any other activity which may give undue advantage in the examination to any student.

## **7.2 INSOLENT BEHAVIOUR/ DISORDERLY CONDUCT DURING EXAMINATIONS**

The candidate in the examination Hall or outside but within the campus of the Examination Centre during the examination shall be under the disciplinary control of the Superintendent of the Centre or his nominee and shall obey his instructions. Disorderly conduct includes:

- (a) Disobeying instructions of the Superintendent / Addl. Suptd / Asstt. Suptd/ Invigilator or any member of the Flying Squad.
- (b) Threatening, intimidating or assaulting the Suptd, Asstt. Suptd, Invigilator, any member of the Flying Squad or any other member of staff working at the examination before, during or after the examination hours.
- (c) Misbehaving with the Suptd, Asstt. Suptd, invigilator (s), any member of the flying squad or any other member working at the examination centre in connection with the examination before, during or after the examination hours.
- (d) Leaving the examination room, before expiry of half an hour after the commencement of the examination, or leaving the examination room without obtaining the permission of the invigilator or without handing over the answer book to the invigilator or without signing the attendance sheet.
- (e) Tearing of or mutilating an answer-book (Main or Supplementary) or any part thereof.
- (f) Disturbing or disrupting the conduct of examination or attempting to do so.
- (g) Insisting or compelling any other candidate to leave the examination room or to disturb/boycott the examination.
- (h) Bringing into the examination Hall/Centre any weapon or any other material objected to by the Invigilator/Centre Suptd. or any other member of the Supervisory staff.
- (i) Appearing in the examination without being in possession of the admission card unless permitted by the Centre Superintendent.
- (j) Refusing to be searched by the Invigilator/Centre Superintendent/any other member of the Supervisory staff/any member of the Flying Squad, or obstructing or hindering such search in the examination hall/ varendah, urinal etc.

## **7.3 Norms of punishment to candidates guilty of unfair means and /or disorderly conduct**

- (a) If a candidate is found guilty of seeking admission to an examination by making a false representation pertaining to his/her eligibility to appear at the examination he/she shall be disqualified from appearing at any examination for a period of two to four years including the present examination.
- (b) “The Rajasthan Public Examination (Prevention of Unfair means) Act, 1992 will be applicable for all the examinations conducted by the University/College and the Examination Superintendents are empowered to take suitable action as per provision of the act in matter of unfair means.

- (c) Where a candidate is found having in his/her possession or within his/her reach any material relevant to the syllabus of the examination paper concerned but has not copied from or used it –
- (i) If the behavior of the candidate on being caught is satisfactory – Present examination shall be cancelled provided that if the material found in possession of the candidate is of insignificant nature, the punishment may be relaxed to the extent of cancellation of the examination of that particular paper (theory or practical as the case maybe) and he/she will be treated as having obtained “Zero” mark in that paper with all the consequences to follow.
- (ii) If the behavior of the candidate on being caught is unsatisfactory - Present examination shall be cancelled and he/she shall be further debarred for one subsequent main examination if the examination is held once a year, or two subsequent semesters if the examination is held twice a year.

**Note:** If a candidate uses resistance or violence against the invigilator or any other person on examination duty, the punishment may be enhanced according to the gravity of offence.

- (d) Where a candidate is found to have copied from or used the material caught:
- (i) If the behavior of the candidate on being caught is satisfactory: Present examination shall be cancelled and he/she shall be further debarred for one subsequent annual examination or two subsequent semester examination, if the material found in possession of the candidate and or the extent of copying done by the candidate is of insignificant nature, the punishment may be relaxed to the extent of canceling the present examination only.
- (ii) If the behavior of the candidate on being caught is unsatisfactory. Present examination shall be cancelled and he/she shall be further debarred from appearing at two subsequent examinations if held once a year or debarred from four subsequent examinations, if the examination is held twice a year.

**Note:**

- If the candidate uses resistance or violence against the invigilator or any person on examination duty or consistently refuses to obey the instructions of the Superintendent, the above punishment may be enhanced to the gravity of offence.
  - The phrase “present examination is cancelled” refers to cancellation of only theory papers and practicals (whenever held). However, if a candidate has offered dissertation, viva- voce/field work in lieu of any paper, the same will not be cancelled in case the whole examination is cancelled.
- (e) If a candidate is found talking to another candidate or to any unauthorized person inside or outside the examination hall, during the examination hours without the permission of member of the supervisory staff, his/her examination in that particular paper may be cancelled.
- (f) If a candidate is found reading or possessing some incriminating material relevant to the syllabus of the paper in the Verandahs/ Urinal, etc. his/her examination in the particular paper or his/her whole examination depending on the gravity of the offence shall be cancelled.
- (g) If a candidate leaves the examination hall :

- (i) Before the expiry of half an hour after the commencement of the examination and/or
  - (ii) Without obtaining the permission of the invigilator, and/or
  - (iii) Without handing over the answer, book to the invigilator, and/or
  - (iv) Without signing the attendance sheet, **his/her examination in the paper concerned may be cancelled,**
- (h) If a candidate during the course of practical examination presents to the examiner practical of class work, or note book, which does not belong to him, that particular examination shall be cancelled.
- (i) If a candidate (i) tears off, or otherwise disposes of his/her answer-book or any part thereof inside or outside the examination hall, or (ii) incites/ compels any other candidate to leave the examination hall, or attempts to disturb, or disrupt the conduct of examination or indulges in any kind of activity on the campus of the examination centre which is violative of the sanctity or purpose of the examination, he/she shall be disqualified from appearing or passing in any University examination for one to three years including the present year of examination, depending upon the nature and gravity of the offence.
- (j) If a candidate on being caught by an invigilator, a member of the flying squad or any other authorized member of the supervisory staff runs away from the examination hall along with the piece of paper/material in his/her possession or destroys any piece of paper believed to be of doubtful nature by the member of the supervisory staff either by swallowing/throwing it away, or by any other means, he/she shall be disqualified from appearing/passing in any University examination for a period up to two years including the present one.
- (k) If a candidate is found guilty of :-
- (i) Smuggling in an answer book in whole or in part inside the examination hall, or
  - (ii) Taking out or arranging to send outside the examination hall, an answer book or question paper, in whole or in part, or
  - (iii) Replacing his/her answer-book or getting it replaced in whole or in part during or after the examination, or
  - (iv) Impersonating a candidate or being impersonated by any person he/she shall be disqualified from appearing/passing in any University examination for a period of two to three years including the present examination.
- Note:** A person other than the candidate assisting him/her in the above shall be liable to such action as may be decided by the Vice Chancellor/Board of Management.
- (l) If a candidate is found guilty if disobeying the instructions of the invigilator/ Centre Superintendent or any other person authorized by him or if he/she occupies a seat other than that allotted to him/her without permission of the proper authority, the examination for a period upto two years including the present examination.

- (m) If a candidate deliberately writes any other candidate's Roll Number in his/her answer book, he/she shall be disqualified from appearing/passing any University examination for a period up to two years including the present examination.
- (n) When a candidate is found guilty of misconduct, misbehavior and/or indiscipline in connection with the examination before, during or after the examination hours, inside or outside the examination centre, the extent of punishment may vary from the cancellation of the present paper to disqualifying him/her from appearing/passing in any University examination for a period up to three years including the present examination depending upon the nature and gravity of the offence.
- (o) If a candidate carries into the examination Hall/Centre any weapon and does not handover the same to his Invigilator or any other authorized member of the supervisory staff he/she shall be disqualified from appearing /passing in any University examination upto two years including the present one depending upon the nature and gravity of the offence.
- (p) Where a paper or any other material connected with the examination or use of any other unfair means is found or detected even after the examination is over, the candidate concerned may be disqualified from appearing/passing in any University examination up to three years Including the present one depending upon the nature and gravity of the offence.
- (q) Cases of use of unfair means or of disorderly conduct not covered under the above categories or those which in the opinion of the committee appointed by the Board of Management deserves some other punishment, shall be decided by the Board of Management.
- (r) When a candidate is found guilty of disobeying the instructions of the invigilator/ Centre Superintendent (or any other person authorized by him) or deliberately changing his/her seat with another candidate or of misconduct, indiscipline or misbehavior including any kind of disturbance for other examinees in the examination hall or for the sanctity and purpose of the examination, the centre Superintendent may turn him/her out of the centre, cancel his/her day's examination and also further disqualify him/her from appearing at the examination in subsequent papers provided further that in all such cases, the report of each case shall be sent to the University for approval. The Board of Management may, however according to the gravity of the offence, further enhance the punishment.

**Note:** For other details student may refer to the "Rules for dealing with cases of unfair means and disorderly conduct at the University examination" of Agriculture University, Jodhpur.

**Additional Provision for Dealing with the Cases of Using Unfair means during the Examination:** In addition to the provisions laid down to deal with the cases of unfair means during the examination by the University, such candidates will also be dealt with additionally in pursuance of the Rajasthan Public Examination (Prevention of Unfair means) Act, 1992 which is reproduced below.



**THE RAJASTHAN PUBLIC EXAMINATION  
(PREVENTION OF UNFAIRMEANS) ACT; 1992  
(ACT NO. 27 OF 1992)**

An Act to prevent the leakage of question papers and use of unfair means at public examination and to provide for matters connected there with and incidental there to. Be it enacted by the Rajasthan State Legislature in the Forty-third Year of the Republic of India as follows:

**1. Short title, extent and commencement**

- i. This Act may be called the Rajasthan Public Examination (Prevention of Unfair means) Act, 1992.
- ii. It shall extend to the whole of the State of Rajasthan.
- iii. It shall come into force at once.

**2. Definition in this act**

- i. “Examination centre” means any place fixed for holding public examination and includes the entire premises attached thereto;
- ii. “public examination” means any of the examination specified in the schedule;
- iii. “unfair means” in relation to an examination while answering question in a public examination, means the unauthorized help from any person or from any material written, recorded or printed, in any form whatsoever, the use of any unauthorized telephonic, wireless or electronic or other instrument or gadget; and
- iv. The words and expressions used herein and not defined, but defined in the Indian Penal Code (45 of 1960) have the meanings, respectively assigned to them in that code.

**3. Prohibition of use of unfair means-** No person shall use unfair means at any public examination.

**4. Unauthorized possession or disclosure of question paper -** No person who is not lawfully authorized or permitted by virtue of his duties so to do shall before the time fixed for distribution of question papers to examinees at a public examination -

- (a) Procure or attempt to procure or possess, such question paper or any portion or copy thereof; or
- (b) Impart or offer to impart, information which he knows or has reason to believe to be related to or derived from or to have a bearing upon such question paper.

- 5. Prevention of leakage by person entrusted with examination work** - No person who is entrusted with any work pertaining to public examination shall, except where he is permitted by virtue of his duties so to do, directly or indirectly divulge or cause to be divulged or make known to any other person any information or part thereof which has come to his knowledge by virtue of the work being so entrusted to him.
- 6. Penalty** - Whoever contravenes or attempts to contravene or abets the contravention of the provisions of section 3 or section 4 or section 5, shall be punished with imprisonment for a term which may extend to three years or with fine which may extend to two thousand rupees or with both.
- 7. Penalty for offence with preparation to cause hurt** - Whoever commits an offence punishable under section 6 having made preparation for, causing death of any person or causing hurt to any person or assaulting any person or for wrongfully restraining any person or for putting any person in fear of death or hurt of assault or wrongful restraint shall be punished with imprisonment for a term which may extend to three years and shall also be liable to fine which may extend to five thousand rupees.
- 8. Power to amend Schedule** - The State Government may, by notification in the Official Gazette, include in the Schedule any other public examination in respect of which it considers necessary to apply the provisions of this Act and upon the publication in the Official Gazette the Schedule shall be deemed to have been amended accordingly.

## **THE SCHEDULE**

(Section 2)

1. Any examination conducted by the Board of Secondary Education for Rajasthan under the Rajasthan Secondary Examination Act, 1957 (Act No. 42 of 1957).
2. Any examination conducted by any University established by law in India.
3. Any examination conducted by the Rajasthan Public Service Commission or Union Public Service Commission.

## **8. HOSTEL ADMISSION AND CONDUCT RULES**

The student admitted in the colleges is normally required to live in a hostel if vacancy exists unless given special permission not to be so. Campus hostels are managed by the Chief Warden with the help of Wardens for each hostel and Block Monitor for each block.

### **8.1 ADMISSION**

- 8.1.1 Students desirous of joining the hostels shall submit applications to the Dean of the college on prescribed form which will be supplied from the office.
- 8.1.2 Admission to hostels will be done by the Chief Warden who will also allot the hostel and ask students to deposit the hostel fee as per rules. Allotment of seats and furniture to students will be done by the concerned Warden. The Warden will endorse a copy of allotment of hostel accommodation to the college office for cross checking of the records.
- 8.1.3 On allotment of seat to a student in the hostel, the student will obtain necessary furniture and give a receipt of the articles received on a register meant for the purpose. While leaving the hostel, student should handover complete charge of the room to the Warden.
- 8.1.4 No mid semester hostel admission shall be made except in case of admission to hostel for the first time. Once admitted, no student shall be allowed to leave the hostel in mid semester except when a student completes his degree programme and leaves the college. Thus, hostel fee shall be charged for the full semester except in the situations of first admission to the hostel and at completion of the programme (Notification no. COA/SS/10/270-72 dated 8.1.2010).

**Note:** The room/seat once allotted is final and no shifting shall be made by the student at his/her own. The permission of the Warden must be obtained for any change.

### **8.2 HOSTEL REGULATIONS**

#### **(A) General**

- (a) The ragging of the students is strictly prohibited. The student found guilty of this will be punished severely, which may include removal from hostel and college.
- (b) Lighting fire or preparing food or other eatables in the rooms is not permissible. Students are also not allowed to carry food to the room from the kitchen/dining hall without the permission of the warden.
- (c) Students should not temper with the electric fittings of the hostel, no electric appliances (Radio, Room Heater, Electric press etc.) are permitted in to the rooms.

- (d) Any loss or damage done to the hostel property, furniture, taps, electric fittings, utensils etc. shall be paid by the student at fault. If not traceable to any particular member, the cost of the damage will be recovered from all the members collectively.
- (e) The rooms of students are liable to be checked at any hour and if need be the same may be opened even in the absence of the concerned student.
- (f) Students shall not order to hostel servants and shall not interfere with their work. In case of misconduct or unsatisfactory service on the part of servants, students shall immediately report the matter to the concerned Warden.
- (g) Student should not mishandle/assault hostel/mess servants.
- (h) Items of common utility such as magazines, news paper, radio, television, utensils etc. should not be taken to the rooms.
- (i) Absence from the hostel after 10.00 p.m. in summer and 9.00 p.m. in winter will be considered serious offence. Concerned Warden may grant permission to stay out which shall generally be not granted for more than once a week.
- (j) When any student happens to be ill, it shall be the duty of the Block Monitor to report the matter to the concerned Warden.
- (k) No person suffering from serious illness will be allowed (permitted) to enter into the hostel.
- (l) Students shall not keep large sums or valuables in their rooms. The hostel authorities accept no responsibility for the goods lost by the students. Strict disciplinary action shall be taken against the student violating these rules or thereby creating complications for the authorities.
- (m) Students shall not put up notices or convene meetings of any sort under any circumstances anywhere in the hostel compound without taking prior permission from the concerned Warden.
- (n) Students should not misuse or waste electricity and water in the hostel.
- (o) Students are expected to keep oil lamps or candles for emergencies (electricity failure).
- (p) Each hostel will have requisite number of Block Monitors who will be appointed by the Warden concerned in consultation with the Chief Warden. They will perform following duties:
  - (i) To see that the students observe hostel rules properly.
  - (ii) To help the hostel authorities in the proper management of the hostel.
  - (iii) To inform the Warden about any problem in the hostel in time.
  - (iv) To inform about the absence or illness of any students in his block/wing to the Warden.
  - (v) The Block Monitor will himself observe the hostel rules strictly and set an example of sense of duty, obedience, discipline and courteousness to the fellow members.

- (q) At the time of vacation, the students are required to leave the hostel within 24 hrs. Unless otherwise permitted by the Warden. Any one disobeying this rule is liable to disciplinary action.
  - (r) During summer vacation the students shall have to vacate the rooms. If any student wants to stay in the hostel during vacation, he/she shall have to obtain prior permission and shall have to pay the room rent and other hostel charges.
  - (s) Silence must be observed in the hostel at the hours when students devote to studies.
  - (t) Students are not expected to leave station without obtaining prior sanction of the hostel authorities in writing.
  - (u) Throwing out waste papers, spitting, defacing walls and committing nuisance on the premises of hostels or any other kind of nuisance are punishable offences. The students are expected to maintain their rooms in a tidy condition.
  - (v) Intoxication in any form is an offence and the student found intoxicated shall be liable to any punishment including removal from the hostel.
  - (w) Keeping of weapons and intoxicants in the rooms will be treated as an offence and students will be dealt seriously including removal from the hostel.
  - (x) Students should not patronize peddlers, dhobies, barbers etc. unless they have permission from the Warden. Generally no unauthorized person will be allowed to enter the hostels.
  - (y) In case of any problem or any quarrel in the hostel premises, the concerned students should report the matter in writing to the concerned Warden immediately (in the absence of the Warden to the Chief Warden). Direct approach to higher authorities would be considered as an act of indiscipline.
  - (z) Misconduct, disobedience to the hostel authorities and breach of hostel rules shall be liable to fine, suspension, removal from the hostel or college.
- (B)** All hostel students have to abide by the rules framed as per the Vice-Chancellor coordination committee held on 11.5.2001 of SKRAU, Bikaner.

### **8.2.3 Visitors and Guests**

- (a) Visitors and guests will be required to sign in the register meant for the purpose in hostel.
- (b) Visitors will be allowed only between 5.00 to 7.00 pm.

## **9. AWARDS, SCHOLARSHIPS AND FELLOWSHIPS**

### **9.1 Rule of Award of Gold Medals**

The gold medals shall be awarded each year to outstanding students on the basis of results of the university final year examination of B.Sc. (Hons.) Agriculture.

#### **9.1.1 Conditions for Award of University Gold Medals**

- a) A candidate who has topped the class (stood first) securing at least 75% marks or an OGPA of 7.5 out of 10.0 in the total aggregate of the entire degree programme will be eligible for Gold Medal. He/she should have further passed each main examination in the first attempt in the consecutive academic sessions without getting withdrawal of course or semester in any subject or failing in any year. Reappearance in the examination or the walkout paper will be counted as second attempt.
- b) In case of a tie, the medal shall be awarded by considering the date of birth. The medal will be awarded to the candidate whose date of birth is later.
- c) The candidates devoting more academic years than the prescribed minimum for a degree programme shall not be eligible for the award of Gold Medal.
- d) No Gold Medal will be awarded, if the number of candidates passing the examination is less than ten.
- e) A candidate who has been punished for any act of indiscipline by College/University or against whom FIR has been lodged by the University administration or who has been convicted by Court of Law or punished under use of unfair means or disorderly conduct during examination during the entire degree programme will not be eligible for the award of Gold Medal.
- f) In case, the candidate standing first in order of merit does not fulfill the above conditions, he/she shall not be awarded the Gold Medal and the same shall be awarded to next candidate in order of merit.

### **9.2 Scholarships Offered by Different Departments**

#### **9.2.1 Post Metric Scholarship to SC/ ST/ OBC/ Minorities/ PH**

The scholarship is awarded for UG as well as PG students by Social Justice and Empowerment Department, Government of Rajasthan. For more detail, visit website-<http://www.minorityaffairs.gov.in/> and <https://scholarships.gov.in/>

#### **9.2.2 National Talent Scholarship**

It is awarded by ICAR to the students other than the resident of Rajasthan who admitted in UG and PG programmes through All India Joint Entrance Examination. For more detail, visit website: <https://icar.org.in/>

### **9.2.3 Labour Department Scholarship**

The scholarship is awarded by Department of Labour, Government of Rajasthan, Jaipur (Rajasthan). For more detail, visit website: <http://labour.rajasthan.gov.in/SchemeReport.aspx> and <https://ldms.rajasthan.gov.in/>

### **9.2.4 Incentives for Girls**

The scholarship is awarded by Department of Agriculture, Govt. of Rajasthan to the girls studying in Agriculture faculty. For more detail, visit website: <http://www.agriculture.rajasthan.gov.in/> and <http://www.emitra.rajasthan.gov.in/>

### **9.2.5 MHRD Scholarship.**

The scholarship is provided to the students those secure more than 75% marks that is decided by the ministry. For more detail, visit website: <https://mhrd.gov.in/scholarships> and [https://www.ugc.ac.in/ugc\\_schemes/](https://www.ugc.ac.in/ugc_schemes/)

**Note:** For further information about rules & regulations of the various scholarships and fellowships, the student should contact the office of the Dean of the college concerned. A candidate is eligible to get only one scholarship at a time.

## 10. RULES OF ATTENDANCE

Pursuant to the decision taken in the Coordination Committee of the Vice-Chancellors of Rajasthan State in the meeting chaired by His Excellency the Governor of Rajasthan and Chancellor, recording of attendance of the students as well as the staff members has been made compulsory. The matter was discussed in the Academic Council of AU and the regulations made are as follows:-

1. A student shall be required to maintain a minimum of 75 per cent attendance from the date of registration in each course to appear in final semester examination.
2. En-masse absence shall be treated as absent in the attendance record of the students.
3. A student who is in short of attendance in one or more course(s) will be detained from appearing in the final examination of such courses (theory and practical both) only in which he/she is short of attendance.
4. The registration of a student in all programmes shall be cancelled on account of continuous absence of 3 classes in a course of 1 credit, 4 classes in a course of 2 or 3 credits and 5 classes in a course of 4 credits with the condition that advance intimation may be given to the student in case extra classes are arranged.
  - i.) Similarly, if a student who has been admitted in the first semester of a programme fails to attend the classes continuously for a period of ten days from the date of commencement of classes without the permission of the Dean of the college, his/her registration shall be cancelled.
  - ii.) Such students will be provided an option for re-admission in the course/programme within seven days of the cancellation of their registration by paying a fee of Rs. 300/- in semester or if a student fails to avail this option he/she may seek re-admission within two weeks of the cancellation by paying a fee of Rs. 600/- in semester system. However, fulfilment of attendance requirement will be on his/her responsibility.
5. If a student who has been admitted to the 1<sup>st</sup> year/1<sup>st</sup> semester of a programme fails to attend the classes continuously for a period of 30 days in semester system without the permission of the Dean of the college, the name of such a student will be removed from the college rolls and he/she may have to seek re-admission next time as a fresh candidate. No petition is permitted in this case.
6. If a regular student of the college in subsequent semester/year fails to register on scheduled time or fails to attend the class after registration continuously for 30 days in semester system,



without the permission of the Dean of the college, the student will be removed from the college rolls and parents informed accordingly. A student so removed may apply to the Dean within 15 days of his/her removal for reconsideration for re-registration in the next academic session, giving valid and strong reason for failing to take permission. His removal may be revoked, provided that, his/her advisor is satisfied with the performance of the student and the same is approved by the Dean. The period of removal shall be counted towards the number of semester/academic year though no grade/marks would be awarded for this semester/academic year.

7. Students who are deputed by the College/University authorities to represent the College/University in approved co-curricular activities e.g. Republic day parades, Education tours, Games and sports etc. at college/District/State/National level, will be given the credit of attendance to the extent of the number of lectures delivered during the period devoted towards the journey and participation in connection with the aforesaid activities. The total periods of such absence from college shall not exceed 8 days in a semester.
8. Two years successful training in NCC/NSS/NSO with a minimum of 75% attendance in UG programme is compulsory for becoming eligible for the degree
9. In case the total number of classes held in a particular course in a semester is less than 10 per credit hour, the course will be treated as scratched. Such student(s) will be permitted to opt the scratched course only in the ensuing semester, when it is normally offered.
10. For the purpose of calculating attendance, the date of registration of the course/programme in the semester/academic session should be taken as base point and not from the date on which the student has taken admission.

## 11. RESERVATION POLICY

Agriculture University, Jodhpur has reserved the seats for the various gateway by which student will get admitted in B.Sc. (Hons.) Agriculture programme as per University office order No. F./AUJ/Estt/BoM/2020/2378-83, dated 25<sup>th</sup> July, 2020 and No. F./AUJ/Estt/BoM-13/2021/9177-9188, dated 3<sup>rd</sup> August, 2021 and No. F./AUJ/Estt/BoM-13/2021/9189-9199, dated 3<sup>rd</sup> August, 2021:

S. No.	Name of College	Intake Seat type				Total No. of Seats
		Normal Seats			JET Payments	
		JET	ICAR	Total		
1.	College of Agriculture, Jodhpur	37	7	44	16	60
2.	College of Agriculture, Sumerpur (Pali)	37	7	44	16	60
3.	College of Agriculture, Nagaur	88	-	88	32	120
4.	College of Agriculture, Baytu (Barmer)	44	-	44	16	60

However, the Reservation Policy for admission in U.G. for various categories in the University shall be decided by JET organizing University by following the Government Rajasthan reservation policy and their modification/amendments issued time to time.

## 12. INTER-COLLEGE TRANSFERS

The rules for transfer of Under Graduate students are adopted from SKRAU, Bikaner (University Notification No. F/Gen/Gr-IV/2001/840-70 dated 18/25.08.2001) and the same are endorsed by the committee of the Academic Council, Agriculture University, Jodhpur. The rules of inter college transfer are as follows:

1. College once accepted by the students, shall not be changed during the course of study of a particular academic programme.
2. In exceptional circumstances a student may be permitted to be transferred from one college to another college under the following conditions :-
  - (i.) No transfer of students shall be permissible during 1<sup>st</sup> year of the programme.
  - (ii.) No transfer of student shall be allowed from affiliated college to constituent college.
  - (iii.) For transfer in between the constituent colleges: A student on good academic standing, after passing 1<sup>st</sup> year examination shall be permitted to apply for transfer on the consent of both the Deans of the constituent colleges.
  - (iv.) For transfer in between affiliated colleges: A student on good academic standing after passing 1<sup>st</sup> year examination shall be permitted on the consent of both the Principals of the colleges. The NOC will be issued by the University.
  - (v.) For transfer in between two Universities: Students on good academic standing, after passing 1<sup>st</sup> year examination shall be permitted on the consent of both the Deans of the concerned colleges.
  - (vi.) The number of students transferring from one college to another college during the period of one year will be kept to the maximum limit of 5 per cent of its intake in anyone college in one year. As per University Notification No. F/Gen/SKRAU/Gr-II/11/885-96 dated 25.08.2011) further, 5 % seats may be reserved for transfer for wards of the employees of Agriculture University, Jodhpur and transfer will be undertaken from constituent to constituent and affiliated to affiliated colleges.)
  - (vii.) All the formalities of transfer on merit as per the procedure approved by the Vice Chancellor shall be completed within a period of 45 days of the admission in the semester system. No transfer shall be allowed in any circumstances after the lapse of the said period.
  - (viii.) A student studying in a recognized college may be allowed to be transferred provided the examination and course contents of the classes in the two colleges are at par.
  - (ix.) Transfer of a student may not be allowed during the course of his/her training for the applied subject

## **13. AUTHORITY TO INTERPRET THE RULES**

- 13.1 Any question about interpretation of Rules and Regulations mentioned in the Information Bulletin shall be decided by the Vice-Chancellor, who may if he/she so desires consult the Board of Management to seek any necessary clarification.

**Annexure-I****Faculty, College of Agriculture, Jodhpur  
Dean & Faculty Chairman: Prof. B.S. Bhimawat**

Prof. B.S. Bhimawat	Dean & Faculty Chairman	9414289818
Dr. S. K. Moond	Associate Professor (Horticulture)	9414595605
Dr. M. M. Kumawat	Associate Professor (Entomology)	9612156175
Dr. Banwari Lal	Assistant Professor (Extn. Education)	9468655642
Dr. Santosh Choudhary	Assistant Professor (Horticulture)	9460388247
Dr. U.N. Shukla	Assistant Professor (Agronomy)	8769810071
Sh. P.R. Raiger	Assistant Professor (Soil Science)	7597592549
Dr. Krishna Saharan	Assistant Professor (Microbiology)	9929807985
Dr. Dama Ram	Assistant Professor (Plant Pathology)	9109759182
Dr. Piyush Paradhan	Assistant Professor (Ag. Engineer)	9407947075
Dr. L. Netajit Singh	Assistant Professor (Ag. Statistics)	9408369438
Dr. Rupal Dhoot	Assistant Professor (GPB)	7778065788

**Important Telephone Numbers**

	<b>Office</b>	<b>Residence/Mob.</b>	<b>Email</b>
<b>Dean</b>	0291 - 2572565	9414289818	coajodhpur@gmail.com
<b>ADSW</b>	0291 - 2572565	9468655642	aujubs@gmail.com

**Annexure-II****Faculty, College of Agriculture, Sumerpur (Pali)****Dean: Prof. S. D. Ratnoo**

Prof. Sawai Dan Ratnoo	Dean & Professor (Entomology)	7665440907
Dr. Raju Lal Bhardwaj	Associate Professor (Horticulture)	9414932949
Dr. R.K. Rathore	Assistant Professor (GPB)	9460159819
Dr. M. P. Verma	Assistant Professor (Animal Production)	7742167482
Dr. H. P. Parewa	Asstt. Prof. (Soil Science & Agril. Chemistry)	9468959800
Sh. Lokesh Kumar Jain	Assistant Professor (Agronomy)	7597457243
Dr. Phool Chand Meena	Assistant Professor (Agril. Economics)	9587888045
Dr. Richa Sachan	Assistant Professor (Extension Education)	7860935086
Dr. Dinesh Kumar	Assistant Professor (Mathematics)	9414904563
Dr. Suresh Chand Meena	Assistant Professor (Plant Pathology)	9694050965

**Important Telephone Numbers**

	<b>Office</b>	<b>Residence/Mob.</b>	<b>Email</b>
<b>Dean</b>	02933 - 258776	02933-258205	coasumerpur@gmail.com
<b>Hostel Warden</b>	02933 - 258776	7860935086	dr.sachanricha@gmail.com
<b>ADSW</b>	02933 - 258776	7742167482	mpverma_78@rediffmail.com

**Annexure-III****Faculty, College of Agriculture, Nagaur****OSD: Dr. Mahesh Kumar Poonia**

Dr. Mahesh Kumar Poonia	OSD, Associate Professor (Horticulture)	9828357322
Dr. Nisha Chaudhary	Assistant Professor (Food Technology)	8901345539
Dr. Vikash Pawariya	Assistant Professor (Agril. Economics)	7877508232
Dr. Hansa Lakhran	Assistant Professor (Agronomy)	9887535073
Dr. Manju Kumari	Assistant Professor (Plant Pathology)	9660837530
Dr. Shakti Singh Bhati	Assistant Professor (Nematology)	7737338780
Dr. Rekha Sodani	Assistant Professor (Plant Physiology)	9413878658
Dr. Shourabh Joshi	Assistant Professor (Plant Biotechnology)	8143447111

**Important Telephone Numbers**

	<b>Office</b>	<b>Residence/Mob.</b>	<b>Email</b>
<b>Dean</b>	01582 - 247525	9462106525	coanagaur15@gmail.com
<b>ADSW</b>	01582 - 247525	7877508232	vikashpawariya@gmail.com

## Faculty, College of Agriculture, Baytu, Barmer

## Dean: Dr. Ummed Singh

Dr. Ummed Singh	Dean & Professor (Agronomy)	8299837429
Dr. M.L. Meena	Assistant Professor (Horticulture)	9829605877
Dr. K.C. Bairwa	Assistant Professor (Agril. Economics)	9784281914
Dr. Rakesh Choudhary	Assistant Professor (Agronomy)	9781186007
Dr. Mamta Nehra	Assistant Professor (GPB)	8476965601

## Important Telephone Numbers

	Office	Residence/Mob.	Email
<b>Dean</b>	-	8299837429	coabaytubarmer@gmail.com
<b>ADSW</b>	-	9829605877	23manuhort@gmail.com



## ABBREVIATIONS

ADSW	Assistant Director Students' Welfare
Ag./Agril	Agriculture/Agricultural
AIA	Agro- Industrial Attachment
ARS	Agricultural Research Station
ARSS	Agricultural Research Sub Station
CDC	Central Disciplinary Committee
COA	College of Agriculture
C	Credit
CW	Course Work
DOA	Department of Agriculture
DRDA	District Rural Development Authority
DSW	Director Students' Welfare
EL	Experiential Learning
GOR	Government of Rajasthan
Hons.	Honours
Hrs.	Hours
IARI	Indian Agricultural Research Institute, New Delhi
JET	Joint Entrance Test
NCC	National Cadet Corps
NSS	National Service Scheme
OGPA	Overall Grade Point Average
PH	Physically Handicap
RAWE	Rural Agricultural Work Experience
READY	Rural and Entrepreneurship Awareness Development Yojana
SGPA	Semester Grade Point Average
UG	Under Graduate
VC	Vice-Chancellor

**AGRICULTURE UNIVERSITY, JODHPUR**

**AFFIDAVIT BY THE STUDENT**

- 1 I, \_\_\_\_\_ (full name of student) Son/Daughter of Sh. \_\_\_\_\_, having been admitted to \_\_\_\_\_, (Name of the College) have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
- 2 I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3 I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging
- 4 I hereby solemnly aver and undertake that
- a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations
- 5 I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6 I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent  
Name:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year).

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

**AGRICULTURE UNIVERSITY, JODHPUR  
AFFIDAVIT BY PARENT/GUARDIAN**

- 1 I, Mr./Mrs./Ms. \_\_\_\_\_ (full name of parent/guardian) father/mother/guardian of, \_\_\_\_\_ (full name of student), having been admitted to \_\_\_\_\_ (Name of the College), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2 I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3 I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4 I hereby solemnly aver and undertake that
- a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5 I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 7 I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent  
Name:  
Address:  
Telephone/ Mobile No.:

**VERIFICATION**


Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year).

\_\_\_\_\_  
Signature of deponent  
Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

## Annexure-VIII


	<b>APPLICATION FORM FOR REGISTRATION</b> <b>AGRICULTURE UNIVERSITY, JODHPUR</b>	
	For college use only	College Name: Date of Admission: -----/-----/----- Category Cast: (SC/ST/OBC/GEN) Gender: (Male / Female)

1.	Name of Student (In English)	
	(In Hindi)	
2.	Class	
3.	Enrolment No.	
4.	Date of Birth	
5.	State of which the candidates is bonafide resident	
6.	Blood Group	
	Aadhar Number	
	Bhamashah number	
	E mail	
8.	Permanent Address	
	Village / Street with house No.	
	Post Office	
	District & State	
	Phone No.	
9.	Local address :	
10	Father's Name (In English)	
	(In Hindi)	
11	Father's phone number	
	Occupation of father	

Signature of Dean

Signature of student

## Annexure-IX

	<b>APPLICATION FORM FOR HOSTEL ADMISSION</b> <b>AGRICULTURE UNIVERSITY, JODHPUR</b>	
	For college use only	College Name: _____ Date of Admission: -----/-----/----- Category Cast: (SC/ST/OBC/GEN) Gender: (Male / Female)

**Name of Student** : \_\_\_\_\_  
**Father's Name** : \_\_\_\_\_  
**Date of birth** : \_\_\_\_\_  
**Blood group** : \_\_\_\_\_  
**Students permanent address** : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
**Mobile No. (Father)** : \_\_\_\_\_  
**(Student)** : \_\_\_\_\_  
**a. Mail ID** : \_\_\_\_\_  
**b. Enrol No.** : \_\_\_\_\_  
**c. Room No.** : \_\_\_\_\_  
**d. Any Other Information** : \_\_\_\_\_

Remarks of The Warden

Signature of Student

DEAN



**OFFICE OF CONTROLLER OF EXAMINATIONS  
AGRICULTURE UNIVERSITY, JODHPUR-342304, RAJASTHAN**

**Application Form to see Answer-book(s) of University Main Theory Examinations  
(To be filled in by the student in his/her own handwriting)**

(Please read carefully the Instructions/Guidelines on 2<sup>nd</sup> page of the Application Form)

1. Name of the Student (in Block Letters): \_\_\_\_\_
2. Father's Name: \_\_\_\_\_
3. Name of Examination: \_\_\_\_\_
4. Roll No. \_\_\_\_\_ Enrolment No. : \_\_\_\_\_
5. Name of College: \_\_\_\_\_
6. Year and Session: \_\_\_\_\_
7. Result (Fail or Pass): \_\_\_\_\_ Date of Mark Sheet \_\_\_\_\_
8. Particular paper for which answer-book is to be shown :-

**S.No.    Course No.    Title of the Paper                      Marks Obtained in Theory**

9. Bank Draft No. \_\_\_\_\_ Date: \_\_\_\_\_ Bank \_\_\_\_\_ (If the application is sent by post) Amount of Bank Draft Rs. \_\_\_\_\_
10. University Receipt No. \_\_\_\_\_ Date: \_\_\_\_\_ Amount : Rs. \_\_\_\_\_ (if the application is submitted in person)
11. Address for Correspondence: \_\_\_\_\_  
\_\_\_\_\_ Tele-  
phone No. : \_\_\_\_\_ (Code No. : \_\_\_\_\_) Mob. \_\_\_\_\_

I will abide by the rules & regulations of the University mentioned in the guidelines.

Date: \_\_\_\_\_

Signature of Student

**(For Office Use Only)**

The students has submitted the application along with required fees on \_\_\_\_\_ and as per guidelines he/she may be allowed to see his/her answer-book(s) on \_\_\_\_\_

Section Officer

Dealing Assistant

(For Office use only – To be filled after seeing the Answer Book)

Application Received on: \_\_\_\_\_ Case No. \_\_\_\_\_ Date  
mentioned on the Mark-sheet: \_\_\_\_\_ Date and  
Time of showing the Answer Book : \_\_\_\_\_ I have seen my  
answer –book

Signature of the dealing official

Signature of the student with date

**Controller of Examinations**

**AGRICULTURE UNIVERSITY, JODHPUR**

**CHANCELLOR**

**HIS EXCELLENCY SHRI KALRAJ MISHRA**

(THE GOVERNOR OF RAJASTHAN)

**VICE-CHANCELLOR**

**PROF. B.R. CHOUDHARY**

<b>List of Senior officers of the University</b>		
<b>Offices of the University</b>	<b>Name of Officer</b>	<b>Telephone No.</b>
Vice-Chancellor	Dr. B. R. Choudhary	0291-2570710
Chairman, Faculty of Agriculture	Dr. B.S. Bhimawat	0291-2572565
Director Research	Dr. S.R. Kumhar	0291-2571813
Director Extension Education	Dr. Ishwar Singh	0291-2573008
Director Education	Dr. B.S. Bhimawat	0291-2572565
Director PME	Dr. Ishwar Singh	0291-2573008
Director HRD	Dr. V.S. Jaitawat	0291-2570710
Dean, CoA Jodhpur	Dr. B.S. Bhimawat	0291-2572565
Dean, CoA Sumerpur	Dr. S.D. Ratnoo	02933-258776
OSD, CoA Nagaur	Dr. M. K. Poonia	01582-247525
DSW	Dr. V.S. Jaitawat	0291-2570710
Registrar	Shri Arun Kumar Purohit	0291-2570711
Comptroller	Shri Jasraj Chouhan	0291-2570711
Controller of Examinations	Dr. M.M. Sundria	0291-2570710
Estate Officer	Er. Jaswant Singh Kachhwaha	0291-2570710
ZDR, ARS, Mandor	Dr. S.R. Kumhar	0291-2571347
ZDR/Incharge, ARS, Jalore	Dr. Raju Lal Bhardwaj	02973-265915
Addl. Director Seed	Dr. S.R. Kumhar	0291-2571347



**AGRICULTURE UNIVERSITY JODHPUR**  
**Jodhpur - 342304, Rajasthan**

[www.aujodhpur.ac.in](http://www.aujodhpur.ac.in)